

MEETING MINUTES
Business Meeting, Thursday, June 26, 2003
Orlando, Florida

The Board meeting was called to order by President Joe Haas at 1:05 PM on Thursday, June 26, 2003. A quorum was declared.

Mr. Haas advised the FCCA membership that it has been a great pleasure for him to serve as the FCCA President. Working with those who care about their profession as much as he does is exciting, and he wishes President-Elect Jeff Apperson the best during his term.

Secretary's Report:

Ms. Beauchene reported the minutes of all board and business meetings that have been prepared and distributed to FCCA members. All meeting minutes are available on the website, and the last two issues of the *Journal* have included the minutes as well. She expressed her appreciation to the members for their support for her two terms as Secretary, and she is ready to pass the secretarial role on to the next person.

Finance Report:

Mr. Haas advised the budget for the next fiscal year will be voted on by the Board at the mid-year meeting.

Treasurer's Report:

Treasurer Betty Jackson distributed written reports at each table today prior to the meeting. (Same reports distributed at Board meeting on Sunday, June 22). Please ask her if you have any questions or concerns about the reports or other financial information.

Historian Report:

David Stechmann advised of several new programs he has coordinated this past year. (See Historian's Report) The Historical Display room is open for your viewing, and has been all this week. Those members who attended the 1986 annual FCCA conference and who are here this week, were recognized at the meeting. Mr. Stechmann noted he had many ideas for his two year term as Historian since being elected last summer, and many of those goals have already been implemented.

Through a grant from the FCCA Foundation, a digital camera was purchased, and he has been utilizing the camera. He thanked Team Middle Florida for organizing the slide show during the conference and there will be more pictures shown at the banquet tonight also. Mr. Stechmann reported on the contest for the top 10 conferences you "wouldn't want to miss," and indicated there will be a slide show announcing the Top 10 at the awards banquet. He distributed

cameras for “Historian for a Day” at the President’s reception on Sunday. His intention for this project was to have FCCA members meet new people at the conferences and get more involved. The cameras should be turned back to him today, if possible.

Journal Editor:

Mr. Haas recognized Pat McNutt, Clerk of Eastern District of Tennessee, as the new *Journal* Editor.

Clerks Council:

Chair Sheryl Loesch reported on the Clerk mentorship program which is going well and will continue. The council will be working on securing Bankruptcy Clerk mentors as well in the near future. She has enjoyed her last two years as the Chair of the Council, and thanked President Haas and President-Elect Apperson for their assistance.

Deputy Clerks Council:

Chair Cris Beeman reported the mentor program for the Deputy Clerks Council is being coordinated by Jim Murphy, Chief Deputy for the District of New Jersey. He has been meeting with newly-appointed Chief Deputies and arranging for the mentors. Mr. Murphy has been doing an excellent job in assisting the new Chief Deputies. Ms. Beeman has contacted Financial Manager John Zingo from the Eastern District of Pennsylvania, and he will be coordinating the mentorship program for financial personnel.

Ms. Beeman, on behalf of the Deputy Clerks Council has been selling FCCA 2003 Conference pins this week as a fundraiser to assist the host court for future conferences. The pins are \$5 each, and it is her intention FCCA members use these pins as collectors’ items and engage in pin trading to promote FCCA. She is interested in having other FCCA items prepared for sale as well. Jenine Wright and Sheila Beauchene will assist Ms. Beeman in this area. Ms. Beeman noted the Deputy Clerks Council did not receive any nominations this year for the Ross Levy scholarship award, and she encouraged the membership to review the scholarship materials and consider applying for next year’s award.

Nominations:

Mr. Haas commented regarding the proposed by-law amendments, which gives the association the flexibility with appointment of the President-Elect if the President needs to step down for any reason. The proposal is technical in nature. The second proposed by-law change is to pay the travel and hotel expense for the Chair of the Clerks Council to attend the mid-year meeting—just as the Chair of the Deputy Clerks Council.

Amy Hickox, reported on behalf of Nominations Committee Chair Le Kelleher, on the nomination process. The ballots are available, and she will collect the completed ballots at each table.

The following are the newly elected Board representatives:

First Circuit: Virigina A. Hurley, District of Massachusetts
Third Circuit: John Zingo, Eastern District of Pennsylvania
Fifth Circuit: Nancy Olansky, Western District of Texas
Ninth Circuit: Marianne Matherly, Eastern District of California

Nominations for Secretary: Corrine Szalay, Southern District of New York and Elizabeth Davis, District of New Mexico. No further nominations received. Ms. Hickox closed the nominations from the floor for secretary as acting chair of the Nominations committee.

Ms. Szalay and Ms. Davis presented their nomination speeches.

President-Elect: No written nominations received for this office. Becky Vail, Middle District of Florida, nominated Sheryl Loesch, Clerk, Middle District of Florida, for President-Elect. No further nominations received. Mr. Haas moved that nominations for President-Elect be closed. Nadine Smith seconded the motion. Motion carried.

Ms. Loesch accepted the nomination for President-Elect and presented her speech.

Balloting commenced and closed at 1:50 PM.

Membership Report:

Pam Twiford reported on FCCA membership: 1,277 members as of June 20, 2003. This number includes 55 clerks and 56 Chief Deputies. Ms. Twiford's goals as membership chair have been to encourage and establish an accurate membership listing for distribution of the *Journal*. She has endeavored to get proper addresses for any *Journals* that have been returned after mailing, and has added the personal touch by encouraging and maintaining FCCA members by writing e-mails and making telephone calls. Ms. Twiford is working with the Board representatives for the membership drive this fall to create a incentive plan or ideas for the District representatives who secure new members. The Membership Chair's goal: "BE A MEMBER, GET A MEMBER!"

Awards Report:

Chair Sue Rigan presented the Awards and Recognition report. Officers, board members, committee chairs and committees were recognized. Special Service Award winner will be announced at the Awards banquet.

Maria Carpenter presented the Blood for Life report. This year 32 courts participated, with a total of 1,491 Units of Blood donated. Kath Love, Eastern District of Arkansas, was the recipient for the most units donated. The Eastern District of California court donated the most units of blood (232).

Blood Donor winners of the \$50 drawing: Claire Carroll, Eastern District of California; Rita Warner, Eastern District of Connecticut; Stanley Kessler, Eastern District of New York; Candice Hutchenson, Eastern District of California; and Chris Carfora, District of Connecticut.

Election Results:

Sheryl Loesch was elected as President-Elect, and Elizabeth Davis for Secretary.

Site Selection:

Ms. Lee reported the January 2004 Mid-year board meeting will be held in Albuquerque, New Mexico. The 2005 annual conference will be held in Chicago, Illinois on Monday, July 4 - July 9, 2005. This will be a joint conference with NCBC. The hotel rate is \$129 per night for up to four people in a room. Ms. Lee will be soliciting bids for the 2006 conference. Courts on the west side of Mississippi are encouraged to submitted their bids to the Site Selection committee.

2004 Annual Conference:

Cris Beeman, Janine Duffy, Ardiana Camelo, and Dawn Bullock gave a presentation regarding the Anaheim, California 2004 Annual Conference. They encouraged everyone to attend the conference set for June 27 - June 30, 2004, with a hotel rate of \$95 per room up to four in a room. This power point presentation is available for use in promoting the conference. Please contact Ms. Beeman if you are interested in receiving the slide show via e-mail.

Meeting adjourned at 2:30 PM.

Respectfully submitted,

Sheila M. Beauchene, Secretary

Handouts:

1. Treasurer's reports
2. Awards reports
3. Nominations reports
4. Blood drive report
5. Historian's report