

FCCA PRESIDENT RESPONSIBILITIES
October 2007

- ◆ Serve as chief executive of the association including approving all contracts, agreements, etc. on behalf of the association.
- ◆ Develop short-term and long-term goals and objectives for association.
- ◆ Organize meetings of the FCCA Board of Directors, prepare agenda items, notify Board members of meetings, review and approve minutes of meetings.
- ◆ Provide direction and assistance to all Board members.
- ◆ Work with committee chairs to develop and promote FCCA goals and objectives.
- ◆ Appoint Board members as necessary per FCCA bylaws, appoint committee chairs and members, convene ad-hoc committees as needed.
- ◆ Ensure all of the organization's responsibilities as specified in bylaws are fulfilled.
- ◆ Improve services provided to members.

Detailed information about the FCCA roles and responsibilities are located in the bylaws posted on the FCCA web site at <http://www.fcca.ws/docs/FCCAbylaws3-14-06.pdf>