

FCCA MEETING MINUTES
Business Meeting
Wednesday, June 30, 2004 - Anaheim, California

The Business meeting was called to order by President Jeff Apperson at 12:20 PM on Wednesday, June 30 2004, in Anaheim, California. President Apperson declared a quorum present.

President's Report

Jeff Apperson welcomed everyone to the FCCA Business Meeting. He gave special thanks to Team Central California for presenting a very well organized conference.

Mr. Apperson reminded everyone that nominations for Treasurer and Historian were opened at the start of the Conference on Monday, June 28, 2004.

Nominations Committee Report

Amy Hickox presented the report of the Nominations Committee. She reported that prior to the conference, no nominations were received for Treasurer and one nomination was received for Historian. Absentee ballots were received and sealed. This year, the even-numbered Circuit Board Representatives have been selected: 2nd Circuit - Maria Carpenter; 4th Circuit - Elizabeth (Betsy) Paret; 6th Circuit - Sue Rigan; 8th Circuit - Susan Kern; 10th Circuit - Ralph DeLoach; National - Elizabeth (Bettina) Guerre.

Mr. Apperson announced regrettably that FCCA Secretary Elizabeth Davis resigned due to personal and professional conflicts. As a result, at the Board Meeting on Sunday, June 27, the Board nominated and chose Sue Rigan to serve the remainder of Elizabeth's term. This created a vacancy for the 6th Circuit Representative and Mr. Apperson said he will announce at the Banquet the appointment of a new Representative to serve Ms. Rigan's term.

Mr. Apperson reported the nominations for Historian and Treasurer were still open and John Zingo has been nominated for Treasurer. David Borkoski seconded the nomination. Mark Redmond moved to close the nominations and Ian Keye seconded the motion. Motion carried. The nominations for Treasurer were closed. With only one nomination for Treasurer, no written election was needed. Mr. Zingo agreed to serve and is the FCCA Treasurer by unanimous consent. Mr. Apperson reported his election creates a vacancy for the Chair of the Finance Committee and he will appoint a replacement soon.

Mr. Apperson reported David Stechmann previously was nominated for Historian. Linda Lee moved to close the nominations. Motion carried. The nominations for Historian were closed. With only one nomination for Historian, no written election was needed. Mr. Stechmann agreed to serve and is the FCCA Historian by unanimous consent.

Secretary's Report

Sue Rigan reported the Board approved minutes of the April 28, 2004 Board Meeting held via teleconference call. The minutes will be posted on the FCCA's web site.

Awards Report

Sue Rigan presented the Awards Committee Report (attached). Officers, Board Members, Committee Chairs and Members were recognized. Special recognition was given to the seven FCCA members who have been members of the FCCA for 25 years. Each will receive a certificate and a 25-year service pin. In addition, certificates of appreciation were prepared for all District Representatives. Ms. Rigan and Mr. Apperson thanked the District Representatives for their service.

Blood for Life Program

Maria Carpenter and Jenine Wright reported 29 courts submitted reports of donations (attachments). Special recognition was given to Teresa Salazar, who donated 1 pint and 5 units of platelets; and to Ariana Estariel, who donated 8 pints this past year. Winners of the blood donors drawing were: Janice Boucher, District of New Hampshire; Lucy Moses, Northern District of Georgia, Tony Anastas, District of Massachusetts; Ruth Kawashima, District of Utah; and Debra Peterson, District of South Dakota.

Mr. Apperson noted the Blood for Life Program is a very important public service and the FCCA is proud to sponsor the program.

Treasurer's Report

Betty Jackson distributed written reports (attached). She indicated the finances are in good shape and she thanked everyone for their support. Mr. Apperson thanked her for her service and hoped she would continue to serve in some way.

Membership Report

Pam Twiford reported she agreed to serve a third term as Chair. The membership drive for 2005 will begin September 1. Currently, there are 1224 members, of whom 1096 are Deputy Clerks, 62 are Chief Deputy Clerks, and 64 are Clerks, plus two additional memberships. She encouraged everyone to help with the membership drive so that 2005 can be our best year ever.

Clerk's Council Report

Bill McCool reported there are 64 members of the Clerk's Council, seven of whom serve on the Council's Executive Committee. He reported there are seven new mentor Clerks for seven new Clerks of Court. His committee is also working on educational programs at FCCA Conferences specifically designed for Clerks. In addition, his committee seeks input from Clerks nationwide on

important issues such as Budget and takes a stand to support Clerks positions. Mr. McCool thanked Sherri Carter for helping assemble a panel of talented Clerks for the roundtable discussion.

Mr. Apperson thanked Mr. McCool for his dedicated involvement.

Deputy Clerk's Council Report

Cris Beeman reported the Deputy Clerk's council is selling conference pins and FCCA lanyards as a fund raiser and sales are moving briskly. Next year, they hope to announce a new product to sell. She also reported Jim Murphy is the new head of the Chief Deputy mentor program and the program continues to progress very well. She further reported she will be seeking a by-law amendment to allow a portion of the Chief Deputy dues to be allocated to the Deputy Clerk's Council, in a way similar to the portion of Clerks' dues that are allocated to the Clerk's Council.

Historian's Report

David Stechmann thanked the members for his election to a second term as Historian. He also thanked Sherri Carter, Cris Beeman, Dawn Bullock and others for their assistance with the Traveling Memorabilia and Mementos Exhibit Room; Linda Wade for her efforts with the web site and the ongoing slide show of conference photos; and Judy Shelton for organizing the Historian for a Day activities.

Mr. Stechmann reported accomplishing many of the goals he set when first elected two years ago. He also submitted a written report (attached). He encouraged everyone to visit the traveling exhibit and to donate any items of historical interest they may find.

2005 Conference Report

Ken Gardner reported the 2005 Annual Conference will be combined with NCBC and promises to be very exciting. It will be held July 4 - 8, with Monday, July 4 being the date of the President's Reception, and ending at noon on Friday, July 8. It will be held at the Hyatt Regency, a five-star hotel that has been recently remodeled. The approximate cost will be \$129 per night, and that rate will be extended for up to three days before and three days after the conference, noting that on July 3 there will be a fireworks display visible from the hotel. Mr. Gardner showed a video on the history of Chicago.

Mr. Gardner reported the social events are still being worked out, and may include a rooftop party. He encouraged everyone to periodically check the web site to get up-to-date information on conference developments.

2006 Conference Report

Ginny Hurly reported the 2006 Annual Conference will be held in Boston and a planning committee is already in place. Fund raising also has begun. They are researching hotels and developing plans on educational programs and social activities. They are looking forward to having an event at their new courthouse. She indicated a special gift will be given to those who bring with them one of the Boston conference pins that were distributed. The conference will likely be held during the second or third week of July.

President's Closing Remarks

Mr. Apperson remarked that the conference transition team will meet at the close of the conference. He assured everyone that the MSU program will continue with strong support from the FCCA. He reported the International Conference of Court Administrators will be meeting in Slovenia in September this year and that they hope to form a model association for all other court administration associations worldwide.

Mr. Apperson expressed his appreciation on behalf of the FCCA to all those who made this year's conference a success, and to all those who work to benefit the FCCA.

Meeting adjourned at 1:20 PM.

Respectfully submitted,

Sue Rigan, FCCA Secretary

Attachments:

Awards Report
Blood for Life Report
Treasurer's Report
Historian's Report

FCCA Awards Committee Report

Listed below are the recipients of this year's awards to be presented at the Annual Conference in Anaheim, California: June 28 - July 1, 2004.

CERTIFICATES OF RECOGNITION:

OFFICERS

| | |
|---------------------|--------------------------|
| Jeffrey A. Apperson | President |
| Sheryl L. Loesch | President-Elect |
| Joseph A. Haas | Immediate Past-President |
| Elizabeth Davis | Secretary |
| Betty Jackson | Treasurer |
| David Stechmann | Historian |

BOARD OF DIRECTORS

| | |
|-------------------|------------------|
| Virginia Hurley | First Circuit |
| Maria Carpenter | Second Circuit |
| John Zingo | Third Circuit |
| Judy Shelton | Fourth Circuit |
| Nancy Olansky | Fifth Circuit |
| Sue Rigan | Sixth Circuit |
| Steve Ludwig | Seventh Circuit |
| Susan Kern | Eighth Circuit |
| Marianne Matherly | Ninth Circuit |
| Jenine Wright | Tenth Circuit |
| Yvonne Goodloe | Eleventh Circuit |
| Anne Stygles | National |

EDITOR OF FCCA JOURNAL

Patricia McNutt
Executive Editor: Jeff Apperson

CLERK'S COUNCIL

William M. McCool, Chair
Members: Clarence Maddox, Karen S. Mitchell, Kevin F. Rowe, Geri M. Smith, Lance S. Wilson, James Woodward

DEPUTY CLERK'S COUNCIL

Cristina Squieri-Beeman, Chair

Deputy Clerk's Council Committees:

Blood for Life Program:

Maria Carpenter, Chair

Member: Deenah Levine

Leave Share Coordinator:

Maria Carpenter, Chair

Member: Lauden Batino

Ross Levy Memorial:

Corrine Szalay, Chair

Members: Cristina Squieri-Beeman, Nadine Smith

FCCA COMMITTEES:

Awards:

Sue Rigan, Chair

Members: Amy Hickox, Cindy Idema, Sheila Beauchene

By-Laws:

Robert C. Heinemann, Chair

FCCA Web Site Coordinator:

Linda Wade

Members: Virginia Hurley, Maria Carpenter

Finance:

John Zingo, Chair

Legal Issues:

J. Barry Dunford, Chair

Membership:

Pamela J. Twiford, Chair

Vice Chair: Dawn Stephens

Nominations:

Le Kelleher, Chair

Members: Tracey Bunch, Amy Hickox

Professional Development:

Ian Keye, Chair
Member: Lauden Batino

Scholarship Committee:

Ian Keye, Chair
Member: Lauden Batino

Seniors:

Rosalie Womack, Chair
Member: Kay Mixon

Site Selection:

Linda Lee, Chair
Judy Shelton, Vice Chair
Members: Sheila Beauchene, David Borkoski, Karen Brickner, Bettina Guerre, Karen Hom

Awards of Merit for 25 years of service to the Federal Courts:

Linda Jacobson, Sharon Sauls, Gregory Medeiros, Marlin Miller, Marlene Anderson, Jane Firestone, John Stuckenbruck

Team Central California:

Members: Sherri Carter, Theresa Doty, Cristina Squieri-Beeman, Dawn Bullock, Carolee Kurta, Steve Hill, Janine Duffy, Lisa Adams, Adriana Camelo, Kelly Davis, Angelique Dominguez, John Hermann, Harriet Gordon, James Kimball, Karen Kirksey Smith, Ramona LaChapelle, Denise Lazo, Phyllis Lopez, Kathie Morris, Vangelina Pina, Barbara Rider, Karla Tunis, Lenne Rosen-Kabe, James Settle, Theresa Dressler, Joseph James, Yvonne Chavez.

FCCA District Representatives:

Diane Aube, Virginia Hurley, Donna Barchard, Anita Scigliano, Janice Boucher, Nancy Smith, Claire Parvin, Frances Rios de Moran, Celestino Matta-Mendez, Maria Carpenter, Eileen Levine, Marie DiMarco, Wendy Lindskoog, Jeffery Dingman, Corrine Szalay, Lorraine Lombardo, Kathleen Farrell, Kimberly Picone, Michelle Pierce, Darrell Bratton, Mary Jane Mulvehill, Kathy Brower, Marlene Warrant, Edith Jazmin, John Zingo, Kevin Calpin, Diane Gunn, Cynthia Romney, Bea Merez, Susan McWhorter, Wayburn Mills, Dennis Iavarone, Terry Leitner, Cecelia Burr, Sallie Dixon, Marilyn Beck, Marge Krahn, Deborah Mayhew, Judy Shelton, Judy Kirkpatrick, Isidore

Grisoli, Jimmy Purvis, Catherine Bacon, Trelvis Dunford, Billie Maddox, Karen Shearer, Barbara Braley, Esmeralda Henry, Linda Lee, Nancy Fay, Mary Cunningham, Michael Simon, Phyllis Tackett, Trish Carter, Kim Grimes, Cindy Idema, Ronnie Adamo, Tim Chitwood, Mary Kaye Budge, Cheryl Sweat, Ann Frantz, Sue Hull-Toye, Machel Clark, John Stauffer, Susan Kern, Karen Mack, Linda Dahm, Jeanne Pattrin, Michele Nelson, Jennifer Stone, Anne Kuschel, Jackie Meisenheimer, Deb Lucas, Kathy Stull, Robert Rucker, Nancy Dickerson, Dawn Bullock, Marianne Matherly, Norman Sherman, Ian Keye, Linda Monroe, Dennis Bilecki, Thelma Mason, Barry Lander, Mary Lou Michels Moran, Natalie Higa, Audry Wong, Amy Hickox, Le Kelleher, Shawn Knox, Eileen Werkheiser, Galo Perez, Mary Anne DeLap, Lee Ann Mauk, Renee Young, Darlene Moore, Aurelle DeLap Erickson, Ardell Schuler, Tom Turner, Evelyn Franklin, Mary Lou Gonzales, Tami Collins, Anita Caldwell, Carrie McKee, Ruth Kaswashima, Stephan Harris, Yvonne Goodloe, A. Faye Smitherman, Richard Mauk, Chuck Diard, Danny O'Brien, Sandy Howes, Celia Rodenmeyer, Marilyn Holland, Richard Mildenberger, Steve Larimore, Joe Falzone, Nancy Gillman, Allen Newman, June Phillips, Wanda Misinco, Kathy White, Laura Corzine, Scott Atchue, Bettina Guerre, Harold Wymbs, Regina Larry, Ginny McCray, Ariana Estariel

Clerk's Council Special Resolution: A special resolution has been prepared for Walter Chinn, Clerk of Court for the District of Hawaii for his 38 years of service to the Federal Courts, upon his retirement.

Special Service Award: The recipient will be announced at the Business Meeting and Banquet on Wednesday, June 30, 2004.

Special Recognition: Will be presented to Manual "Manny" Melchior, father of FCCA Treasurer Betty Jackson, for his support and attendance at FCCA conferences.

Additional Awards: There will be two recipients of the Dwight D. Opperman Public Service Award, one recipient of the Ross Levy Award, and one recipient of the Angie Award, to be announced on at the Banquet on Wednesday, June 30, 2004

Respectfully submitted,

Sue Rigan
Awards Committee Chair

COMMITTEE CONTACTS

Ralph DeLoach, co-chair, Clerk of Court
U.S. District Court, District of Kansas
259 Robert J. Dole United States Courthouse
500 State Avenue
Kansas City, KS 66101-2430
913.551.5734, fax 913.551.6942
ralph_deLoach@ksd.uscourts.gov

Norman Meyer, co-chair, Clerk of Court
U.S. Bankruptcy Court, New Mexico
500 Gold Ave. SW, P.O. Box 546
Albuquerque, NM 87103-0546
505.348.2449, fax 505.348.2445
norman_meyer@nmcourt.fed.us

Members:

Wayne Wolfe
Clerk of Court
U.S. Bankruptcy Court
District of Alaska
President, NCBC
wayne_wolfe@akb.uscourts.gov

Markus Zimmer
Clerk of Court
U.S. District Court
District of Utah
markus_zimmer@utd.uscourts.gov

Sheryl Loesch
Clerk of Court
U.S. District Court
Middle District of Florida
sheryl_loesch@fmd.uscourts.gov

Ken Gardner
Clerk of Court
U.S. Bankruptcy Court
Northern District of Illinois
kenneth_gardner@ilnb.uscourts.gov

Collins Ijoma
Trial Court Administrator
Essex Vicinage, New Jersey
collins.ijoma@judiciary.state.nj.us

Suzanne James
Court Administrator
Circuit Court for
Prince George's County, Maryland
sjames@co.pg.md.us

Pamela Harris
Court Administrator
Montgomery County Circuit Court
Rockville, Maryland
pharris@mcccourt.com

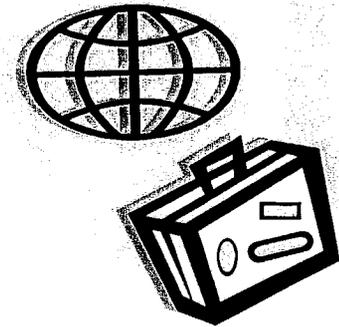
Ex-officio Members

Jeffrey A. Apperson
Clerk of Court
U.S. District Court
Western District of Kentucky
President, FCCA
japperson@kywd.uscourts.gov

Lawrence G. Myers
Court Administrator
Municipal Court
City of Joplin, Missouri
President, NACM
lmyers@joplinmo.org

THE INTERNATIONAL RELATIONS COMMITTEE

Global Court Administration Solutions



Inter-Organizational Committee of the

Federal Court Clerks Association
National Conference of Bankruptcy Clerks
National Association for Court
Management

GOALS OF THE INTERNATIONAL RELATIONS COMMITTEE

1. The committee's primary goal is to make available the resources and membership of the three largest American court management associations to support and enhance the work of providers of international legal & judicial assistance.

2. The main focus is on professionalizing work in the area of court management and administration.

3. The FCCA/NCBC/NACM International Relations Committee is prepared to help governmental entities (such as USAID), nonprofit organizations and for-profit entities.

Initial efforts will concentrate on these areas:

- ⇒ Develop a database roster of court administrators and other court personnel who are interested in international work. If interested, an on-line registration service will soon be available;

- ⇒ Create an online library of reference materials (including materials that have already been translated, basic court reference documents, etc.);

- ⇒ Forge a close link with the International Judicial Relations Committee of the Judicial Conference of the U.S. Courts and other court entities; and

- ⇒ Focus on furthering ongoing efforts in numerous countries such as the Russian Federation and other Eastern European nations.

IDEAS FOR THE FUTURE

- ⇒ Create an international court administrator association;

- ⇒ Promote a "sister-court" program;

- ⇒ Partnering with foreign judiciaries to provide quality court administration training and education; and

- ⇒ Mentoring interested managers in doing international work..

INTERNATIONAL COURT CONSULTING

There are numerous court improvement projects in progress around the world. Behind this activity is the realization that sustainable economic development depends in some measure on a stable, reliable court system and the call for improved standards of human rights where they have not been a priority in the past. The United States and other countries are engaged in consulting efforts that are helping many courts to improve. Several entities, including the USAID, the World Bank, and other countries provide major funding for the projects. There are many consulting groups that are continuously looking for experienced court personnel with various areas of expertise for both short (1-2 weeks) and long term (up to three years) assignments. It is intended that the International Relations Committee database will be a source of names for these various organizations and could lead to international opportunities for members of our three organizations.

The International Relations Committee was established in 2003. It is hoped that it can make a significant impact in the coming years. Suggestions for its work are welcome

Historian Report
Annual Board of Directors Meeting
Anaheim, California
David Stechmann, Historian
June 27, 2004

“LET THE SUN SHINE”

As your Historian, my objective has been to present the history and evolution of past FCCA events in a fun and interesting way. I have worked hard to bring strong leadership to the Board of Directors and to improve participation and leadership among our members. These past two years we have all joined together in recording our history and identifying areas of mutual interest.

When I was elected your Historian in August of 2002 we had many ideas, suggestions, and goals that we now refer to as our “Ideas for Today and Tomorrow”. We have made much progress these past two years, but we still have many more to accomplish. Our first priority was the funding and purchasing of equipment for the presentation of a photo digital display. We then hoped to establish a Traveling Memorabilia and Mementos Exhibit showing some of the highlights of past FCCA events and accomplishments. Finally, to add a little fun to the excitement of the conference we proposed an FCCA Top 10 Conferences “You didn’t want to Miss!”

I’m excited to report that we have accomplished many our “Ideas for Today and Tomorrow”. Our digital camera and equipment now give FCCA the opportunity to present photo presentations at any of our functions. The digital photos from the 2002 Portland and 2003 Orlando can be viewed along with current 2004 Anaheim photos on the screens provided in Anaheim. Many members expressed their pleasure in viewing the photos and the opportunity to purchase copies at the 2003 Conference in Orlando. I’m happy to announce that the 2004 Anaheim Conference will have a daily photo slide show. Our website master Linda Wade will help ensure the viewing of all photo shows. We also are taking orders for the Photo CD-R for the 2003 Orlando or 2004 Anaheim Conference Photos. Anyone wishing to view the 2003 photos may visit the FCCA website at www.FCCA.fs to enjoy the photos. A CD is currently available for purchase from the FCCA link or directly from www.SHINEPRESNETS.COM 504-277-SHOW (7469).

The Traveling Memorabilia and Mementos Exhibit Show premiered in the 2003 FCCA Annual Conference in Orlando, Florida. Everyone seemed to enjoy looking back and remembering the fun times and people that help make FCCA what it is today. With the added excitement of the Top 10 Conferences “You didn’t want to Miss”, it gave everyone a lot to talk about. 1996 New York, New York conference took home the award as the #1 FCCA Conference “You didn’t want to Miss”. It was especially nice sharing some of the many positive comments about the different conferences and the exhibits in the traveling show. Many hours of hard work and preparations went into preparing the exhibits and I’m thrilled to announce that the Dorset Room in the Sheraton Anaheim Hotel June 27th- July 1, 2004 has been designed the host site of the 2004 Traveling Memorabilia and Mementos Exhibit. Please stop by and enjoy the show.

New this year is a 1939 Los Angeles, California display of our 18th FCCA Annual Conference. All of the Historian and Historian’s for a Day 2003 Orlando photos are available for your looking pleasure. I’ve also prepared a new Mid-Year photo album with photos from the 2003 Anaheim and 2004 Albuquerque meetings. I have replaced

numerous old binders and labeled them and updated and corrected many list and photos. I want to especially thank Mary DeLap, Sandra Howes, and Lola Hoskins for responding to our cry for help. Mary provided us with numerous 2002 Portland materials, Sandra with 2003 Orlando group photos, and Lola with a 1985 South Dakota and 1987 Hawaii T-shirt. I also want thank my set-up crew of Adriana Camelo, Kelly Davis, and Joey LaMura for helping unpack and assemble the exhibits. They helped make it all possible.

Orlando also gave us the opportunity to start a new tradition. Eleven lucky winners were chosen for Historian for a Day! We had great participation and lots of fun as the winners embarked on their primary mission of taking photos for the day with the disposable camera they received. All the winners took the assignment seriously and as a result we have many outstanding photos. Many of the Historians commented on how much they really enjoyed the opportunity to participate and look forward to us continuing the tradition. You can see the 2003 photos in the Traveling Memorabilia and Mementos Exhibit show. Fourth Circuit Board Rep, Judy Shelton will coordinate the 2004 Historian for a Day efforts. The Historians for a day will be chosen Sunday, June 27th at the President's Reception.

In conclusion, I hope everyone is as excited as I am about the progress we've made and spending a week in beautiful sunny California. I'm looking forward to another outstanding conference and hope to encourage more members to get involved in helping us continue in our efforts

1962 FCCA CONVENTION SONG BOOK

1. LONG, LONG, TRAIL. (Sung to the tune of).

“Tis the 2004 Con-ven-tion, a time of gladness and cheer
When as friends we meet together with our hearts sincere;
We will work and play together all the time that we’re here
And accomplish that for which we came,
And call it another good year.

2. WHEN IRISH EYES ARE SMILING. (Sung to the tune of).

When Clerks and Deps shall gather
From the North, East, South and West,
It’s no matter what the weather
We’ll have fun, and work with zest.
While old friends we are greeting,
We will find some who are new,
And so when they hold that meeting
You can bet I’ll be there too.

country; he is helping the clerks in their various problems, and as I say, he has gone to Washington time and time again, he is doing a tremendous amount of work, and good work. I would like to having a rising vote of thanks for George.

(Adjournment to Friday, August 18, 1939.)

Los Angeles, California. Friday, August 18, 1939, 9:30
A. M.

The President: I take great pleasure in introducing J. D. Harris, the father of this Association. He is the one who suggested this Association 18 years ago.

Mr. Harris: I have taken an interest in this Association primarily because, in the old days, you did not get a sufficient appropriation of money. I felt, with an Association we might get coordinated and get a more adequate remuneration and greater consideration of our needs.

It is a crying shame that deputy marshals should get a minimum of \$1800, and the clerk of the court should get a minimum of \$1440. I decided that the only way to correct this was to coordinate, and have an Association, and the Association has gotten many things which could never have been had without it.

I think now with this new Act, and you get a good administrator appointed, a man who knows his business, a man who knows what the duties of the clerks are, if they get such a man, who can explain to the committee of Congress what those duties are, their responsibility, and knowledge required, you will get better service.

I hope you will be able to do that.

The President: Thank you, Mr. Harris.

You will notice on the program there was to be an address on Taxation of Costs by Orrie Sluiter. Brother Sluiter had to go away, and I am going to call upon Brother Boehmer to read the address.

(Address read by Mr. Boehmer.)

R. S. Zimmerman, Lee McNeely and William P. Boehmer were appointed a nominating committee.

H. C. Mahaffy, Jr., William P. Rowland, S. W. Cook, Carrie M. Stevens and O. E. Benham were appointed a resolutions committee.

On motion of Mr. Sluiter, seconded by Mr. McNeely, a committee was ordered to be appointed for the purpose of arranging a suggested program for the clerks to be presented to the Director or Administrator when he has been appointed.

It was suggested that a committee on a meeting place be appointed by the President with power to act, and that a meeting place for 1940 be selected later on by the committee.

Moved by Mr. Follmer, seconded by Mr. Reed, that the dues of clerks be made \$3.00 per annum, and the dues of deputy clerks be made \$1.00 per annum, and that the clerical assistants be admitted to membership also upon the payment of dues in the amount of \$1.00 per annum. That the by-laws be amended accordingly. That in the next annual report of the Los Angeles meeting special attention be called to this change, and that special solicitation of the membership be had with a request that they pay their dues for 1940 promptly.

2003-2004 - 20TH ANNUAL
 FEDERAL COURT CLERKS' ASSOCIATION
 BLOOD DRIVE

SPONSORED by: The Deputy Clerks' Council FUNDED by: The Clerks' Council
 Maria J.Q. Carpenter: Chairperson, Blood Drive 2004

| Conference | Year | Number of Participating Courts | Number of Units Donated |
|------------------|--------------------|--------------------------------|-------------------------|
| 57th | 1985 | 2 | 39 |
| 58th | 1986 | 3 | 40 |
| 59th | 1987 | 7 | 101 |
| 60th | 1988 | 9 | 111 |
| 61st | 1989 | 9 | 117 |
| 62nd | 1990 | 11 | 223 |
| 63rd | 1991 | 9 | 324 |
| 64th | 1992 | 13 | 467 |
| 65th | 1993 | 14 | 325 |
| 66th | 1994 | 10 | 204 |
| 67th | 1995 | 10 | 327 |
| 68th | 1996 | 8 | 208 |
| 69th | 1997 | 7 | 203 |
| 70th | 1998 | 5 | 382 |
| 71st | 1999 | 13 | 536 |
| 72nd | 2000 | 20 | 1,039 |
| 73 rd | 2001 | 14 | 570 |
| 74 th | 2002 | 29 | 1,526 |
| 75 th | 2003 | 33 | 1,523 |
| 76 th | 2004 | 29 | 1,182 |
| TOTAL | 20 years of giving | 254 | 9,447 |

FCCA BLOOD DRIVE REPORT 2004

by Maria Carpenter, Blood Drive Chairperson

May 2003 - April 2004 was another successful year for FCCA blood drives. With 29 courts reporting, we collected 1,182 pints and platelets. FCCA members donated 165 pints of blood and 7 platelets. This brings our grand total over the past 20 years to 9,447 pints of blood. I am pleased to announce that in D.C., one drive brought in eight first time donors. Also, we had one court, Western District of Washington, who is reporting for the first time with 24 donations. Good job, everyone! I do expect that once this report is published, there will be some courts who find out they were not included in the total. Don't worry! If that happens, please send me the information and I will modify the reports.

One FCCA member is on an "on-call" basis with her local Red Cross, and she goes whenever she gets asked. This year, she donated one pint of blood and 5 platelet donations. I am pleased to present Teresa Salazar from the District of Columbia with a Red Cross t-shirt and certificate of appreciation for giving the highest number of platelets this year.

We have several people who donated five pints of blood: Virginia Hurley and Patricia MacDougall from Massachusetts, Mary Stollmeyer from Southern District of California, Debra Peterson from South Dakota, Doug Johnson from Tennessee, and David Godown from West Virginia. One person donated six pints of blood: Jenine Wright from Kansas. Finally, we have one person who received a Red Cross t-shirt and a certificate of appreciation for the most pints of blood donated: Ariana Estariel from the Judicial Panel on Multidistrict Litigation in Washington, D.C. Ariana donated eight pints of blood this year.

Our top three courts with over 100 pints donated this year are: Southern District of New York with 101 pints and California Eastern District with 192 pints.

The court with the most pints donated did an outstanding job this year – the District of Massachusetts collected 310 pints of blood, with 23 pints donated by FCCA members. Awesome job! A Red Cross t-shirt and a framed certificate of appreciation was presented to the District of Massachusetts.

Now, on to the drawing for a check for \$50 and a Red Cross t-shirt. The winners are:

Janice Boucher - District of New Jersey
Lucy Moses - Northern District of Georgia
Tony Anastas - District of Massachusetts
Ruth Kawashima - District of Utah
Debra Peterson - District of South Dakota

Congratulations to everyone and thank you for your donations.

🌸🌸🌸 BLOOD DRIVE REPORT 2004 🌸🌸🌸

| COURT | MEMBER NAME | TOTAL DONATED | TOTAL FCCA |
|---|--|-------------------|------------------|
| CALIFORNIA CENTRAL DISTRICT | Cris Beeman, Steve Cohen | 2 | 2 |
| CALIFORNIA EASTERN DISTRICT | Claire Carroll, Juanita Hellings, Irma Lira, Heather Mabe, Christine Parkman | 192 | 7 |
| CALIFORNIA SOUTHERN DISTRICT | Susan Harris, Joanne Laviolette, Bobbie Ryan, Mary Stottlemyer | 9 | 9 |
| DISTRICT OF COLUMBIA DISTRICT COURT | Karyl Doram-Mitchell, Alohna Jones, Regina Larry, Teresa Salazar, Robin Tabora | 66 5 Platelets | 7 5 Platelets |
| CONNECTICUT | Christine Carfora, Chrys Cody, Sandy Smith-O'Neill, Steve Watkins | 32 | 4 |
| GEORGIA NORTHERN DISTRICT | Mike Connor, Lucy Moses | 4 2 Platelets | 4 2 Platelets |
| JUDICIAL PANEL ON MULTIDISTRICT LITIGATION | Ariana Estariel | 8 | 8 |
| KANSAS | Marlin Miller, Jenine Wright | 50 | 9 |
| BANKRUPTCY COURT LEXINGTON, KENTUCKY | Beverly Adams, Timothy Burnett, Jane Cadle, Kay Case, Kim Combs, Grace Dupree, Freda Grubbs, Teresa Hardy, Cheryl James, Lisa Morris, Frank Taverna, Nancy Watkins, Sonya Woolery | 13 | 13 |
| KENTUCKY WESTERN DISTRICT | Trish Carter, Barbara Cravens, Martha Hasty, John Sparling | 20 | 12 |
| LOUISIANA EASTERN DISTRICT | Cynthia Crawford, Jeanne deMontluzin, Paula Hebert, Leanne Howell, Stephanie Kall, Tanya Lee | 6 | 6 |
| MASSACHUSETTS | Kimberly Abaid, Tony Anastas, Virginia Hurley, Marie O'Keefe, Judy Litwin, Patricial MacDougall, Lisa Roland | 310 | 23 |
| MICHIGAN WESTERN DISTRICT | | 10 | 0 |
| MONTANA | | 14 | 0 |
| NEBRASKA | Gail Carlson, Richard Reinwald | 62 | 3 |

| | | | |
|--|---|------|-----|
| NEW HAMPSHIRE | Valerie Allen, Janice Boucher, Daniel Lynch, James Starr | 78 | 7 |
| NEW YORK EASTERN DISTRICT | Stan Kessler | 1 | 1 |
| NEW YORK SOUTHERN DISTRICT | Jonathan Beale, Chris Daniec, Rose Dickson, Joe LaMura, Leslie Martin | 101 | 5 |
| NORTH DAKOTA | Don Emineth | 4 | 4 |
| OREGON | MaryAnne DeLap, Mary Jo Peters, Michael Reid | 29 | 7 |
| PENNSYLVANIA EASTERN DISTRICT | Susan Matlack | 2 | 2 |
| SOUTH DAKOTA | Joseph Haas, Kathy Hammond, Bill Jorgenson, Carol Merrill, Debra Peterson | 13 | 13 |
| TENNESSEE EASTERN DISTRICT | Doug Johnson, Steve Johnson | 7 | 7 |
| UTAH | Ruth Kawashima, Jennifer Richards | 75 | 4 |
| U.S. COURT OF APPEALS FEDERAL CIRCUIT | | 18 | |
| U.S. COURT OF APPEALS FOR VETERANS CLAIMS WASHINGTON, DC | Anne Stygles | 4 | 4 |
| VIRGINIA EASTERN DISTRICT | Terese Bull, Amy Gillespie, Tanya Levinson, Nora McKeough | 16 | 6 |
| WASHINGTON WESTERN DISTRICT | Darlene Moore | 24 | 4 |
| WEST VIRGINIA NORTHERN DISTRICT | David Godown | 5 | 5 |
| TOTALS | | 1812 | 282 |

**FEDERAL COURT CLERKS' ASSOCIATION
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FY 2004 - FIRST QUARTER
OCTOBER 1, 2003 THROUGH DECEMBER 31, 2003**

Recapitulation of funds on hand as of 9/30/03:

| | | |
|------------------------|-------------------------------|---------------------|
| Certificate of Deposit | \$ 42,054.00 | |
| Savings | 28,632.00 | |
| Checking Account | <u>2,535.00</u> | |
| | \$ 73,221.00 | |
| | Total funds on deposit | \$ 73,221.00 |

Receipts:

| | | |
|---------------------------------|------------------------|--------------------|
| Membership Dues - 2004 | \$ 0.00 | |
| Interest Income | 29.00 | |
| Conference Profit/Orlando | 627.00 | |
| Fund Raiser/CA Fire Relief Fund | <u>7,445.00</u> | |
| | \$ 8,101.00 | |
| | Total receipts: | \$ 8,101.00 |

Total cash available: \$ 81,322.00

Disbursements:

| | | |
|---------------------------------|-----------------------------|--------------------|
| Clerk's Council/Blood Drive | \$ 0.00 | |
| FCCA Journal | 0.00 | |
| FCCA Journal Postage | 0.00 | |
| Education | 0.00 | |
| Annual Conf/Seed Money/Anaheim | 1,500.00 | |
| Mid-Year Board Mtg/Albuquerque | 2,272.00 | |
| Postage | 181.00 | |
| Miscellaneous | 36.00 | |
| Ross Levy Scholarship | 0.00 | |
| Liability Insurance | 0.00 | |
| Fund Raiser-CA Fire Relief Fund | <u>500.00</u> | |
| | \$ 4,489.00 | |
| | Total disbursements: | \$ 4,489.00 |

Balance as of 12/31/03 \$ 76,833.00

Recapitulation of funds on hand as of 12/31/03:

| | | |
|-------------------------|--------------------------------|---------------------|
| Certificate of Deposit* | \$ 42,054.00 | |
| Savings | 28,661.00 | |
| Checking | <u>6,118.00</u> | |
| | \$ 76,833.00 | |
| | Total funds on deposit: | \$ 76,833.00 |

* Certificate of Deposit matures 03/04.

FCCA TREASURER'S REPORT

**FY 2004 - FIRST QUARTER
DECEMBER 31, 2003**

| | <u>FY 2004 BUDGET</u> | <u>ACTUAL 1ST QTR</u> | <u>ACTUAL YTD</u> | <u>(OVER) UNDER BUDGET</u> |
|---|---------------------------|---------------------------|-----------------------|------------------------------------|
| INCOME: | | | | |
| Dues | 36,250.00 | 0.00 | 0.00 | (36,250.00) |
| Interest | 700.00 | 29.00 | 29.00 | (671.00) |
| Advertising | 5,000.00 | 0.00 | 0.00 | (5,000.00) |
| Conference Refund/Anaheim | 1,500.00 | 0.00 | 0.00 | (1,500.00) |
| Conference Profit/Anaheim | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund Raiser/FCCA Pins | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund Raiser/CA Fire Relief Fund | 0.00 | 7,445.00 | 7,445.00 | 7,445.00 |
| TOTAL INCOME | 43,450.00 | 7,474.00 | 7,474.00 | (35,976.00) |
| EXPENSES: | | | | |
| Clerk's Council/Blood Drive (\$2000-Scholarship; \$250 Blood Drive) | 2,250.00 | 0.00 | 0.00 | 2,250.00 |
| FCCA Journal | 15,000.00 | 0.00 | 0.00 | 15,000.00 |
| FCCA Journal Postage | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| Education | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| Annual Conferences (\$1500-Advance; \$2000-Officers' Travel) | 3,500.00 | 0.00 | 0.00 | 3,500.00 |
| Mid-Year Mtg-Albuquerque | 10,500.00 | 2,272.00 | 2,272.00 | 8,228.00 |
| Postage | 1,000.00 | 181.00 | 181.00 | 819.00 |
| Miscellaneous (Comm. Exps., awards, etc.) | 2,500.00 | 36.00 | 36.00 | 2,464.00 |
| Fund Raiser CA Fire Relief Fund* | 0.00 | 500.00 | 500.00 | (500.00) |
| Ross Levy Scholarship | 200.00 | 0.00 | 0.00 | 200.00 |
| Liability Insurance | 1,500.00 | 0.00 | 0.00 | 1,500.00 |
| Total Expenses | 43,450.00 | 2,989.00 | 2,989.00 | 40,461.00 |
| TOTAL INCOME/EXPENSES | | | | (4,485.00) |
| 2004 BUDGET | | | | |

* CA Fire Relief Fund - Initial Funds to Ellie Whitsett

**FEDERAL COURT CLERKS' ASSOCIATION
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FY 2004 - SECOND QUARTER
JANUARY 1, 2004 THROUGH MARCH 31, 2004**

Recapitulation of funds on hand as of 3/31/04:

| | | |
|-------------------------------|-----------------|---------------------|
| Certificate of Deposit | \$ 42,054.00 | |
| Savings | 28,661.00 | |
| Checking Account | <u>6,118.00</u> | |
| | \$ 76,833.00 | |
| Total funds on deposit | | \$ 76,833.00 |

Receipts:

| | | |
|---------------------------------|---------------|----------------------------|
| Membership Dues - 2004 | \$ 26,658.00 | |
| Interest Income | 204.00 | |
| Advertising | 1,080.00 | |
| Fund Raiser/2003 FCCA Pins | 60.00 | |
| Fund Raiser/CA Fire Relief Fund | <u>155.00</u> | |
| | \$ 28,157.00 | |
| Total receipts: | | <u>\$ 28,157.00</u> |

Total cash available: \$104,990.00

Disbursements:

| | | |
|----------------------------------|-----------------|----------------------------|
| Clerk's Council/Blood Drive | \$ 0.00 | |
| FCCA Journal | 5,525.00 | |
| FCCA Journal Postage | 1,977.00 | |
| Education | 0.00 | |
| Mid-Year Board Mtg/Albuquerque | 8,478.00 | |
| Postage | 23.00 | |
| Miscellaneous | 540.00 | |
| Ross Levy Scholarship | 0.00 | |
| Liability Insurance | 0.00 | |
| Fund Raiser/2004 Pins & Lanyards | 1,339.00 | |
| Fund Raiser-CA Fire Relief Fund | <u>7,100.00</u> | |
| | \$ 24,982.00 | |
| Total disbursements: | | <u>\$ 24,982.00</u> |

Balance as of 3/31/04 \$ 80,008.00

Recapitulation of funds on hand as of 3/31/04:

| | | |
|--------------------------------|------------------|---------------------|
| Certificate of Deposit* | \$ 42,233.00 | |
| Savings** | 23,685.00 | |
| Checking | <u>14,090.00</u> | |
| | \$ 80,008.00 | |
| Total funds on deposit: | | \$ 80,008.00 |

* Certificate of Deposit matures 09/04.

** \$5,000 Transferred to Checking

FCCA TREASURER'S REPORT

**FY 2004 - SECOND QUARTER
MARCH 31, 2004**

| | <u>FY 2004 BUDGET</u> | <u>ACTUAL 2ND QTR</u> | <u>ACTUAL YTD</u> | <u>(OVER) UNDER BUDGET</u> |
|---|---------------------------|---------------------------|-----------------------|------------------------------------|
| INCOME: | | | | |
| Dues | 36,250.00 | 26,658.00 | 26,658.00 | (9,592.00) |
| Interest | 700.00 | 204.00 | 233.00 | (467.00) |
| Advertising | 5,000.00 | 1,080.00 | 1,080.00 | (3,920.00) |
| Conference Refund/Anaheim | 1,500.00 | 0.00 | 0.00 | (1,500.00) |
| Conference Profit/Anaheim | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund Raiser/FCCA Pins | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund Raiser/CA Fire Relief Fund | 0.00 | 155.00 | 7,600.00 | 7,600.00 |
| TOTAL INCOME | 43,450.00 | 28,097.00 | 35,571.00 | (7,879.00) |
| EXPENSES: | | | | |
| Clerk's Council/Blood Drive (<small>\$2000-Scholarship; \$250 Blood Drive</small>) | 2,250.00 | 0.00 | 0.00 | 2,250.00 |
| FCCA Journal | 15,000.00 | 5,525.00 | 5,525.00 | 9,475.00 |
| FCCA Journal Postage | 5,000.00 | 1,977.00 | 1,977.00 | 3,023.00 |
| Education | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| Annual Conferences (<small>\$1500-Advance; \$2000-Officers' Travel</small>) | 3,500.00 | 0.00 | 0.00 | 3,500.00 |
| Mid-Year Mtg-Albuquerque | 10,500.00 | 8,478.00 | 10,750.00 | (250.00) |
| Postage | 1,000.00 | 23.00 | 204.00 | 796.00 |
| Miscellaneous (<small>Comm. Exps., awards, etc.</small>) | 2,500.00 | 540.00 | 576.00 | 1,924.00 |
| Fund Raiser CA Fire Relief Fund | 0.00 | 7,100.00* | 7,600.00 | (7,600.00) |
| Fund Raiser 2004 Pins/Lanyards | 0.00 | 1,339.00 | 1,339.00 | (1,339.00) |
| Ross Levy Scholarship | 200.00 | 0.00 | 0.00 | 200.00 |
| Liability Insurance | 1,500.00 | 0.00 | 0.00 | 1,500.00 |
| Total Expenses | 43,450.00 | 24,982.00 | 27,971.00 | 15,479.00 |
| TOTAL INCOME/EXPENSES | | | | (7,600.00) |

2004 BUDGET

* CA Fire Relief Fund - Balance of Funds to Ellie Whitsett