

**FCCA BOARD MEETING
MINUTES
Saturday, January 19, 2008
Louisville, Kentucky**

The meeting was called to order at 8:30 a.m. by President Bill McCool on Saturday, January 19, 2008, at the Galt House Hotel in Louisville, Kentucky.

Those present: Bill McCool, President; Jim Larsen, President-Elect; Sheryl Loesch, Immediate Past President; Sue Rigan, Secretary; David Stechmann, Historian. Circuit Representatives: Claire Parvin, First Circuit; Deenah Levine, Second Circuit; Michael Palus, Third Circuit; Rob Walker, Fourth Circuit; Dave Maland, Fifth Circuit; Cheryl Sweat, Sixth Circuit; Peggy Guernsey, Seventh Circuit; Michael Nagy, Ninth Circuit; Bonnie Stinson, Tenth Circuit; Nancy Gilman, Eleventh Circuit; Scott Atchue, Washington DC Federal Courts. Committee Chairs: Karen Mitchell, Clerks' Council; Jenine Wright, Deputy Clerks' Council; Pam Twiford, Membership; Pat McNutt, Journal Editor; Anne Stygles, Nominations; Ian Keye, Professional Development; Maria Carpenter, Site Selection; Joe Haas, MSU Liason and Board Development Chair. Also present: Jeff Apperson, Host Clerk, Western District of Kentucky; and Dr. Maureen Conner, Director, MSU Judicial Administration Program.

President's Update

Bill McCool opened the meeting by thanking Jeff Apperson for selecting the Galt House facility and for his hard work in preparation for the Annual Conference. Mr. McCool said our membership thus far is very strong and growing. We have good, active committees working hard on ways to improve our services. He is very proud of everyone's efforts.

In order to make the best use of everyone's time, Mr. McCool requested a Board Development study. He said future conference calls will be limited to those necessary to conduct business. He asked everyone to present complete and concise reports. He plans to rely on committees to develop and present recommendations to the Board. He also asked everyone to submit easily identifiable handouts via e-mail within two weeks in advance of a Board meeting.

Mr. McCool was invited to attend the NACM conference in Charleston, South Carolina. He asked the Board to consider reimbursement for mileage, parking, and incidental expenses, the same as it has been for past Presidents. Sheryl Loesch made a motion to approve his attendance at the conference and reimburse expenses. Anne Stygles seconded. The motion carried.

Louisville Conference Update

Jeff Apperson gave a PowerPoint presentation of the Annual Conference agenda to date. The Conference will begin with early registration and the Board meeting on Sunday, June 22, at 9:00 a.m. The President's reception will be in the evening at the Muhammad Ali Center. A

hospitality suite will be ongoing during the evenings. There will be a continental breakfast every day. The First Time Attendees meeting will be at 7:30 a.m. Monday morning. Bill McCool encouraged all Board members to attend. Monday evening will include an optional Louisville Bats baseball game. Tuesday morning will begin with attendees traveling on chartered busses to the historic U.S. District Courthouse where classes will be held. In celebration of Abraham Lincoln's 200th birthday, the group photo will be taken at Lincoln's birthplace, located 30 miles south of town. The group will then enjoy an educational program about President Lincoln. Wednesday morning will consist of breakout sessions. At noon, we will travel by bus to Churchill Downs where Millionaire's Row is reserved for our exclusive use. There will be a "hat contest" and a horse race named after the FCCA for us to observe. Finally, the vendors who will be present at the vendor fair requested more time to mingle with attendees. To accommodate their request, the vendor fair may be set up early Wednesday, upon our return to the hotel, or alternatively, there may be an evening reception. The official vendor fair will be held on Thursday. The Business meeting will follow the vendor fair. The Awards Banquet and Gala Ball on Thursday evening will be formal dress, black tie optional. Friday will consist of five hours of training for the MSU program. Mr. Apperson reminded us that the agenda may change as we get closer to the conference date.

Professional Development and Carol Fitzgerald Scholarship Committee Report

Ian Keye presented a written report, a copy of which is attached. The Committee met several times with the Conference team, who indicated there will be a total of seventeen hours of MSU course work pertaining to budget and finance, and public outreach. Mr. Keye reminded everyone that the Carol Fitzgerald scholarship nominations are due April 15.

MSU Program Update

Joe Haas stated the non credit certificate program started in Los Angeles in 2004 and the first class will complete the cycle this year. He met with representatives from NCBC to continue the next cycle of classes. The FCCA remains committed to the program and to an ongoing relationship with NCBC.

Dr. Maureen Conner said the five year schedule went smoothly. She provided a sample of handouts each student will receive to show them where they are in the program. The deadlines for graduation must be adhered to. She anticipates approximately 30 students will graduate at the conference in 2009. MSU is hoping to host a closed reception for the graduates and their family, along with the graduates' Clerk and any of their judges in attendance.

Budget Report

Bill McCool reported on behalf of John Zingo who was unable to attend. He presented the Treasurer's written report, fiscal year comparison chart, membership dues report, fiscal year quarters Treasurer's report, and draft budget with proposed budget changes. Copies of the

reports are attached. Jim Larsen made a motion to approve the budget as proposed by Mr. Zingo with the addition of a line item for the annual calendar. The motion was seconded by Sheryl Loesch and Peggy Guernsey. The motion carried.

Membership Report

Pam Twiford reported there are 1335 paid memberships received to date. This is the highest number of members since she became Chair in 2003. She presented an alphabetical list of all members, an alphabetical list of all members by Circuit, and a recapitulation report for the 2007 - 2008 membership year. All members received a calendar with a cover letter from Bill McCool. Ms. Twiford said it was difficult mailing the hard copy of the Journal last year because some of the membership forms were not received on time. She said some District Representatives held onto checks dated months prior to when they were received by her. She and Cheryl Sweat will work on something for the web site to help promote timely submissions, and will emphasize its importance at the District Representatives meeting. It was suggested the Circuit Representatives oversee District Representatives to help assure prompt receipt of dues. Bill McCool said he will send an e-mail reminder to everyone during the next membership drive. Bonnie Stinson asked whether membership payments could be automated. Sheryl Loesch said IACA uses memberclicks.com because PayPal was too expensive. Bill McCool will work with Ms. Parvin and Mr. Zingo to explore on-line dues payments.

Claire Parvin said there needs to be better communication during the transition to new Circuit Representatives and Committee Chairs. She said she will work on a transition packet to share with everyone. Jeff Apperson reminded everyone to keep in touch with our retired members. He said Mary DeLap will be the new Retirees Co-Chair.

Sheryl Loesch said every twenty-four months the Clerks and Chief Deputies have a joint conference. At the last conference, \$500 was spent towards FCCA promotion. She said at the next conference she will assist with the FCCA promotion.

Membership Database Report

Michael Nagy gave a demonstration on a proposed FCCA membership database on a secure website (https) to be used as a tool to run reports. The database has numerous sorting options. It would be accessible only to those who have logins and passwords, most likely being Circuit Representatives, District Representatives, Board members and Committee chairs. Everyone agreed it was a great idea with a lot of potential. It was recommended he move forward with its development.

Journal Update

Pat McNutt reported her goal is to have the Journal ready for on-line publication by February 1st. It will have a Valentine's Day theme with a red cover. It will consist of 44 pages at

a cost of \$20 per page for the typesetter. It will include a tribute to Clerk of Court Kevin Rowe, who recently passed away; an informative interview with Charlotte Peddicord; and articles about Board members' responsibilities, teleworking, FCCA awards, the ListServ, and much more. Cheryl Sweat reminded everyone to follow the deadlines for article submissions. She is working on getting additional advertisers for future issues. Michael Palus said he will submit to Ms. Sweat a list of potential advertisers. Bill McCool congratulated Ms. McNutt and Ms. Sweat for producing a superb product every time.

Site Selection

Rob Walker and Maria Carpenter said they received a bid to host the 2010 Annual Conference from the District of Oregon, to be held in Eugene, located in western Oregon. Bill McCool said he grew up in Eugene and it will be a wonderful venue. It is close to the beach, mountains, Crater Lake, and much more. It should be less costly than conferences held in big cities. A motion was made by Michael Palus to accept the bid from the District of Oregon. The motion was seconded by Claire Parvin. The motion carried. Go Ducks!

Mr. Walker and Ms. Carpenter suggested researching the cost of a conference planner to assist the Host Court. However, some members mentioned the most difficult part of planning a conference is the educational agenda, which has been significantly alleviated thanks to the FJC and AO. It is important to let potential Host Courts know that the FJC and AO provide valuable educational assistance. The social planning is the Host Court's primary responsibility and it is the easiset. Further research on a conference planner will be put on hold.

The Board gave permission to solicit bids for the 2011 Conference. Mr. McCool and Mr. Apperson will investigate whether we need to begin work on 2012 and beyond. Sheryl Loesch reported Frank Johns from Charlotte, North Carolina, is very interested in hosting a conference.

Historian Report

David Stechmann provided a written report, a copy of which is attached. Mr. Stechmann is looking for volunteers to serve on the Historian Committee. The Committee will prepare the annual yearbook following each conference, take photos at the conference, collect and edit post-conference photos, and assist with the Historian Room at the conference. If anyone would like to get involved, please contact Mr. Stechmann.

Awards Report

Sue Rigan reported the deadline for all nominations is April 15th. Several members suggested we develop better marketing strategies for the awards. Ms. Rigan said she prepares several articles for the Journal throughout the year and sends out an e-mail reminder approximately two weeks in advance of the deadline. It was suggested the Marketing Outreach Committee develop a marketing tool for the awards.

Nominations Update

Anne Stygles offered several suggestions to increase membership, some of which require financial support. Mr. McCool suggested she meet with Mr. Zingo to discuss the financial implications and perhaps make a recommendation to the Board during a future conference call. She also suggested we make known that the Board meetings are open to all members. Mr. McCool agreed, so long as spectators observe and not disrupt the Board's business. Ms. Stygles suggested a by-laws change reducing from two to one the number of conferences someone must attend before running for Circuit Representative. Mr. McCool thanked her for her ideas and said they will be addressed at a future Board meeting.

Clerk's Council Report

Karen Mitchell reported Frank Johns and Robin Taborra are the newest members to the Council. She suggested the Council explore having the FCCA approved for the CFC Campaign. She said it will take a lot of effort, but the Council will pursue it if the Board desires. Mr. Nagy made a motion to proceed with the investigation. Deenah Levine seconded. The motion carried.

Deputy Clerk's Council Report

Jenine Wright said their Committee held several conference calls to discuss business matters. She asked for volunteers to keep running the Chief Deputy mentor program. Jim Larsen said the Ninth Circuit has a Chief Deputy's association and he will provide their names to her. Sheryl Loesch suggested contacting Jim Murphy to see whether he is interested.

Ms. Wright said she will order conference pins to sell as a fund-raiser at the annual conference. They still have extra lanyards and pens that they plan to give to first time attendees. She reminded everyone that the survey results indicated a very important function of our organization is to help others in times of need. They will continue to look at ways to offer help. She will also encourage the first time attendees to submit suggestions.

Marketing Agreement with AJC

Jim Larsen reported our one-year contract with Gallagher is up for bid again. It was recommended we notify Gallagher that we intend to rebid the contract. He said Jim De La Torre no longer works for Gallagher and Mr. De La Torre's new company is also interested in bidding on the contract. An update on the status of the contract will be provided at the Annual Conference.

Board Development

Bill McCool asked Joe Haas to study how Boards take action consistent with the organizations they support. Mr. Haas reported Boards have to do three things: Focus on a

mission; make decisions to support the mission; and create a culture of trust so that Board members speak freely at meetings. Karen Mitchell suggested we appoint subcommittees to address issues and make recommendations to the Board so that the Board doesn't spend so much time debating minutia. Several members suggested the Board have two-day meetings so that preliminary details can be discussed in advance, and the formal Board meeting can be devoted to decision making. Mr. McCool indicated his support for this approach if it is planned properly and if the financial implications are explored and approved by the Board. This matter is for discussion purposes only at this time. No action was taken.

FERS Sick Leave Initiative

Sheryl Loesch reported much work has gone on behind the scenes putting together our proposal for getting accumulated sick leave credited toward years of service at retirement. Meanwhile, Congressman Jim Moran is working on a separate measure to allow all FERS employees to receive a calculated financial benefit for sick leave hours at the time of retirement. Ms. Loesch suggested we continue to monitor the Congressman's initiative. No further action is recommended at this time.

Marketing and Outreach Committee Update

Pat McNutt said five marketing messages have been sent thus far. The marketing messages are sent to Circuit Representatives who forward them to their District Representatives for distribution and posting where appropriate. Future messages will address the MSU educational program, FCCA awards, and possibly Board member information. Several members mentioned the importance of being able to identify Board members, especially at the annual conferences. Suggestions included a pictorial directory, an on-line roster, or a marketing message with pictures and/or information. Ms. McNutt will have another article or marketing message completed in February.

FCCA Calendars

Rob Walker said 1209 calendars were mailed, along with a cover letter from Bill McCool. Each Clerk of Court also received one. Mr. Walker received many words of appreciation and recommended we continue the calendar for next year. He found a stronger mailing envelope that will help prevent postal damage. We have approximately 230 calendars left over and those will continue to be mailed to new members as their dues are paid. Mr. Walker will explore getting a reduced rate next year in exchange for free on-line advertising in the Journal.

Five Year Plan for FCCA Foundation

Bill McCool reported Dave Borkowski agreed to replace Jim Davey as Chair of the

Foundation. His mission is to reconstitute the Foundation so it will be more active. Generally speaking, the Foundation's goal is to raise money to provide educational opportunities, along with supporting awards, including the Opperman Public service Award. Mr. McCool, Mr. Larsen, and Mr. Borkowski developed a five-year plan to be distributed to all Board members for their review. Mr. McCool recognized the excellent effort put forth by Mr. Borkowski, whose dedication and involvement will greatly benefit our Association.

The meeting adjourned at 12:35 p.m.

Respectfully submitted,

Sue Rigan
FCCA Secretary

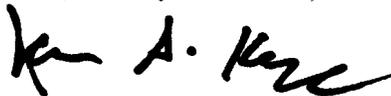
attachments

**FCCA Professional Development and Fitzgerald Scholarship Committee Report
Mid-Year Board Meeting, Louisville, KY
January 19, 2008**

The Professional Development Committee has met twice telephonically with Team Louisville to discuss the educational agenda for the annual conference. Although a conference agenda is yet to be submitted by the host court, Team Louisville has indicated that there will be seventeen hours of MSU course work, seven of which will relate to budget and finance and five hours related to public outreach. A plenary session will be held Monday morning with AO Director Duff as the possible speaker. Another plenary session is scheduled for Tuesday afternoon at Lincoln's birthplace. Also planned are sessions on grammar and writing to be led by a staff attorney and a CM/ECF session by the AO's David Scott. The FJC is working with Team Louisville to round out the program. It is unclear whether or not Jim De La Torre will be available to conduct sessions this year on retirement and investment planning. This is expected to be determined at the Mid-year Board Meeting. Lastly, the conference web site is scheduled to be available by February 1, 2008. Representatives from Team Louisville will be providing additional conference details to the Board at the Mid-Year Meeting.

The deadline for applications for the Carol C. Fitzgerald Scholarship is April 15, 2008. No applications have been received to date. I have submitted an article about the scholarship program for publication in the Winter edition of the *FCCA Journal*. A copy of that article is attached. The Scholarship Committee's recommendations concerning awardees for this year's scholarship will be submitted to the Board shortly after the application deadline.

Respectfully submitted,



Ian S. Keye

Attachment

Treasurer's Report

Presented at the Mid-year Board of Directors Meeting
January 19, 2008 in Louisville, KY

Attached is the Treasurers report for the period ending December 31, 2007. Under the Quarters you will notice the receipts and disbursement for the first two quarters. Moving to the right please notice that on some line items have already exceeded our whole budget amount. I have added a proposed budget change column.

I suggest that we increase the amount for advertizing to \$2,000.00. Our original amount was very conservative. Also the amount of the Gallagher royalty needs to be corrected for 2007 and inserted for 2008. On the disbursement side, the mid-year meeting should be reduced to \$9,000.00 and the journal expense increased to \$10,000.00 and a line added for the calendar expense of \$5,300.00. I ask that the board approve these budget changes.

The journal expenses should be discussed. Pam Twiford and I have spoken regarding the expenses for printing and distributing the journal. Pam & I both feel that the journal that is mailed should be the last journal of the membership year, not the first of the new year. This journal contains the pictures and recap of the conference and the current year members should be receiving this journal. The journals should start on the calendar year and not membership year. Just my thought to save money and, Pam the extra work of having to mail the journals as the new members join.

	Draft Proposal	Balance Sheet Format	
Assets:			
	CD		40000
	Savings		5000
	Checking		2000
	Account Receivables		
	Advertising	500	
	Duffle bags	1000	1500
	Total Assets		48500
Liabilities:			
	Accounts Payable		
	Journal	5000	
	Duffle bags	3000	8000
	Total Liabilities		8000
Member's Equity:			
	Reserves		
	Clerk's Council	3000	
	Deputie's Council	2000	
	Ross Levy	1000	6000
	"Net Worth" or undesignated reserves		34500
	Total Member's Equity:		40500
	Total Liabilities & Equity		48500

FISCAL YEAR	1999			2000			2001			2002			2003			2004			2005 first draft	
	Budget	Actual	Difference	Difference																
INCOME																				
Dues	31,000	26,025	-4,975	31,000	24,655	-6,345	31,000	30,015	-985	28,500	33,221	4,721	35,000	30,585	-4,415	36,250	30,348	-5,902	30,000	
Interest	3,300	2,582	-718	3,300	1,532	-1,768	4,100	2,762	-1,338	3,500	973	-2,527	1,000	658	-342	700	450	-210	500	
Cont Refund	3,050	1,289	-1,761	3,050	11,474	8,424	1,500	5,825	4,325	1,500	1,500	0	1,500	1,500	0	1,500	1,500	0	1,500	
Advertising	5,000	6,135	1,135	5,000	8,645	3,645	8,000	2,700	-5,300	8,000	0	-8,000	5,000	0	-5,000	5,000	1,990	-3,010	2,000	
Dep Clerks Fund Raiser	1,000	1,426	426	1,000	0	-1,000	0	480	480	4,000	3,620	4,000	1,060	1,060	0	1,260	1,260	0	4,000	
Conference Registration	0	0	0	0	0	0	0	0	0	0	3,620	3,620	0	0	0	3,620	3,620	0	0	
Conference Profit	0	0	0	0	0	0	0	0	0	0	15,953	15,953	0	0	0	15,275	15,275	0	0	
Jun Summit 2002	0	0	0	0	0	0	0	0	0	0	22,400	22,400	0	0	0	22,400	22,400	0	0	
CA Fire Relief	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Ross Levy Award	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Savings\$7	0	0	0	0	7,800	7,800	0	0	0	0	0	0	0	0	0	0	0	0	0	
Draw from reserves	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL INCOME	43,350	37,457	-5,893	43,350	54,106	10,756	44,600	57,735	13,135	45,500	76,989	31,489	42,500	34,430	-8,070	43,450	44,602	1,152	38,000	
EXPENSES																				
Blood Drive	4,750	5,550	800	4,750	3,707	-1,043	2,250	1,167	-1,083	2,250	1,281	665	2,250	2,250	0	2,250	2,000	-250	2,250	
FCCA Journal	17,500	14,442	-3,058	17,500	23,532	6,032	20,000	12,847	-7,153	20,000	20,330	-330	15,000	14,127	-873	15,000	19,705	4,705	10,000	
FCCA Journal Postage	6,500	5,720	-780	6,500	7,242	-3,742	5,500	3,330	-2,170	5,500	5,833	-333	5,800	4,762	-1,038	5,000	7,300	-2,300	10,000	
Education	3,500	3,449	-51	3,500	3,000	-500	2,000	2,001	-1	2,000	2,000	0	2,000	0	-2,000	2,000	0	2,000		
Conference - Board & Advance	8,000	7,023	-977	8,000	12,588	-9,088	3,500	7,930	-4,430	3,500	2,893	607	3,500	3,926	-426	3,500	3,219	-281	2,000	
Other Year Meeting	1,350	663	-687	1,350	8,800	-800	1,500	9,392	-1,392	1,500	9,188	-1,188	10,500	10,536	-36	10,500	10,750	-250	10,500	
Mild Year Meeting	8,000	977	-7,023	8,000	8,800	-800	8,000	8,000	0	8,000	8,188	-188	8,000	8,266	-266	8,000	8,219	-219	10,500	
Other Postage	500	1,286	-786	500	959	-459	500	1,196	-696	1,500	510	990	800	1,070	-270	1,000	724	-276	1,000	
Misc (flowers, awards)	200	200	0	200	200	0	200	200	0	200	200	0	200	200	0	200	200	0	200	
Ross Levy Scholarship	1,050	1,100	-50	1,050	1,100	-50	1,150	1,265	-115	1,265	1,374	-109	1,374	1,493	-119	1,500	1,483	17	1,500	
Liability Insurance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Jun Summit 2002	0	0	0	0	0	0	0	0	0	0	18,079	18,079	0	0	0	0	0	0	0	
Disaster Relief	0	654	-654	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Awards, Pins, duflie bags	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
International Conference	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
DC clerks/sch dep conf	0	0	0	0	500	-500	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL EXPENSES	43,350	40,069	3,281	46,850	62,048	-15,198	44,600	40,990	4,510	45,215	63,576	-18,361	42,500	40,642	1,858	43,450	60,672	-17,222	38,000	
SURPLUS																				
DEFICIT																				
FUNDS ON DEPOSIT																				
01-Oct	66,981			63,796			47,562			43,429			63,993			73,221			56,336	
plus income	37,457			54,106			57,735			76,989			34,430			44,602			38,000	
minus expenses	-40,069			-82,048			-40,090			-63,576			-40,642			-60,672			-38,000	
calculated balance	64,369			55,854			65,207			58,842			57,781			57,151			56,336	
Per report Sep 30	63,796			47,562			43,429			63,993			73,221			56,336				
cash/accrual difference	-573			-8,292			-21,778			7,151			15,440			-915			-56,336	

FCCA

FISCAL COMPARISON

rounded to \$1

FISCAL YEAR		2,005
INCOME	Budget	
Dues		30,000
Interest		500
Conf Refund		1,500
Advertising		2,000
Dep Clerks Fund Raiser		4,000
Conference Profit		
TOTAL INCOME		38,000
EXPENSES		
Blood Drive		2,250
FCCA Journal		10,000
FCCA Journal Postage		3,500
Education		2,000
Conference - Board & Advance		2,000
Mid-Year Meeting		10,500
Other Postage		1,000
Misc (flowers, awards)		2,050
Ross Levy Scholarship		200
Liability Insurance		1,500
Lanyards, Pins, duffie bags		3,000
TOTAL EXPENSES		38,000
SURPLUS		
DEFICIT		

Historian Report

January 9, 2008

David Stechmann, Historian

The FCCA Historian is responsible for storing all editions of the FCCA Journal, taking, editing, and printing annual conference and mid-year board meeting photographs; maintaining a photograph file (binder) and making photographs available to the editor of the FCCA Journal and the web master for display at the FCCA web site; collecting, reproducing, and storing all board correspondence for each year; collecting historical memorabilia from membership; preparing annual yearbooks for the FCCA and for the President; collecting and preserving conference photographs from FCCA's early years; and producing a historical display at each conference for the use and enjoyment of the attending FCCA membership.

This will be my 6th year as your Historian and I would like to thank everyone for supporting me as your Historian. More importantly, thanks for all the support and sincere appreciation shown towards our efforts to present the history and evolution of past FCCA events in a fun and interesting way.

My two year term as Historian is up for re-election this year in Louisville. The great progress that we've made over that last six years has made the position a full time job at the conference and hundreds of hours outside the conference. I've had help during the past few years with members helping set up and take down the historical display at the conference and contributing conference photos, which has made the photo collection more complete. Unfortunately, it has provided much more work after the conference. Besides editing all the photos and checking them, I must print them (up to 1,000) and put all of them in a binder display with labels, as well as providing them on the web site. It has caused a mountain of work for me and I just don't have the time to complete all the tasks on my own.

I've discussed this with our board and we agree that it's time to organize an Historian Committee. I'm seeking volunteers to assist with Historian duties. Duties include helping to prepare and set up the historian room at the annual conference, preserving memorabilia and placing them in binders or other display mediums, taking photos at FCCA events, and assisting in editing and choosing photos for display in the Journal, at the annual meeting, on-line and in permanent displays. Thanks to Denise Vought and Maria Carpenter for volunteering to assist, but more volunteers are needed.

I'm looking for help in these four areas: 1) annual yearbook-prepare the annual yearbook from the last conference; 2) conference photos-at the conference, need two people to photograph different events; 3) post conference photos-collect and edit photos provided from photographs, narrow photos to 48-50 for the Journal, and assisting Historian Chair with editing and coordinating with webmaster to post at <http://picasaweb.google.com/.FederalCourtClerksAssociation>; and 4) prepare and remove historian room-making phone calls to conference contact, securing a historian room and other preparation pre/post conference.

The Annual Conference is June 22-27, 2008 in Louisville, Kentucky and I'm open to any ideas or suggestions to help improve the Historian Committee and its

responsibilities. Shortly, I'll start preparing for the conference and would love to hear from you and what area in which you would like to get involved. Please give me a call at 504-589-7690 or e-mail me at David_Stechmann@laed.uscourts.gov