

**FCCA BOARD MEETING
MINUTES
Sunday, June 24, 2007 - Tempe, Arizona**

The meeting was called to order at 9:00 a.m. by President Sheryl Loesch on Sunday, June 24, 2007, in Tempe, Arizona.

Those present were President, Sheryl Loesch; Bill McCool, President-Elect; Jeff Apperson, Immediate Past-President; Sue Rigan, Secretary; John Zingo, Treasurer; David Stechmann, Historian. Circuit Representatives: Ginny Hurley, First Circuit; Deenah Levine, Second Circuit; Bob Barth, Third Circuit; Rob Walker, Fourth Circuit; Dave Maland, Fifth Circuit; Cheryl Sweat, Sixth Circuit; Peggy Guernsey, Seventh Circuit; Michael Nagy, Ninth Circuit; Yvonne Goodloe, Eleventh Circuit; Robin Tabora, Washington DC Federal Courts. Committee Chairs: Jenine Wright, Deputy Clerk's Council; Ian Keye, Professional Development; Patricia McNutt, Journal Editor; Anne Stygles, Nominations; Maria Carpenter, Site Selection; Laudin Battino, Leave Share Coordinator. Also present were Barry Lander, President of the National Conference of Bankruptcy Clerks (NCBC); Sam Hamrick, FCCA Past-President; Jim De La Torre, Gallagher Benefit Services; Maureen Connor, Michigan State University (MSU); Terry Nafisi, MSU; Deb Lucas, District of Arizona; Cindy Idema, Western District of Michigan; Cassandra Smith, Federal Circuit Court of Appeals; Mark Richmond, Eastern District of California.

President's Report

Sheryl Loesch opened the meeting by welcoming and thanking everyone in attendance. Ms. Loesch reported the FERS Sick Leave Initiative Subcommittee has been working with lobbyist Deborah Beck on various key points. The committee will meet again after the Fourth of July to determine the next phase of moving forward, which may include making phone calls to key legislators and possibly a letter writing campaign. She also thanked Deb Lucas and Team Tempe for hosting the conference and putting together an exceptional educational program.

Tempe Conference Update

Deb Lucas reported 280 people were registered for the conference along with 70 additional guests. There were 67 people registered as first time attendees. The budget for the conference is in excellent shape and every attendee is paid in full. There was an overwhelming response to Justice Sandra Day O'Connor's book signing. Justice O'Connor personalized and autographed over 400 books. Approximately 325 people signed up to hear Justice O'Connor speak at the federal courthouse on Monday, June 25th.

Ms. Lucas provided an overview of the additional events taking place at the conference. She reminded everyone to always wear their conference ID badges and bring their tickets to all of the events.

Awards Report

Sue Rigan reported there will be three Special Service Award recipients and two Opperman Award recipients. There were no nominees for the Ross Levy Award. In order to solicit nominations, an article is written for the Journal and an e-mail is sent to all Board members about two weeks prior to the deadline. In order to encourage more participation, a suggestion was made to post a reminder on the Current Events and also to the ListServ.

A total of 229 certificates of recognition were printed, including 127 for District representatives, six for Team Tempe, and six for 25 years of FCCA service. A special certificate of appreciation will be presented to Steven Mandel and Don Miller for their work on the ListServ. Awards were purchased for Special Service, Opperman, three departing Officers, and the host court. A suggestion was made to announce the recipients on the ListServ.

Treasurer's Report

John Zingo presented a written report on the income and expenses for the last seven quarters, beginning with October 2005, and ending with April 2007. He also submitted a statement of receipts and disbursements for April 1, 2007 through June 21, 2007. Both reports are attached. The total funds on deposit are \$75,100.53. There was no profit from the Boston conference.

Finance Report

Yvonne Goodloe presented a draft budget for fiscal year 2008, and a summary of the fiscal year 2007 budget. Her report is attached. Ms. Goodloe reported the budget is in very healthy shape. The discounted offer on membership dues at the end of the 18-month membership period was successful at collecting additional dues. There was a brief discussion about the need to diversify our membership.

Ms. Goodloe reported Mr. Zingo did a fantastic job at investing the FCCA's funds. It was recommended that the remaining duffle bags and pins be sold at a discounted price during the conference. Ms. Goodloe made a motion to donate all remaining duffle bags to Team Tempe. The motion was seconded by John Zingo. The motion carried. Bill McCool made a motion to pass the budget as presented. John Zingo seconded. The motion carried.

Membership Report

Ms. Cassandra Smith presented the Membership Committee report on behalf of Pam Twiford who was unable to attend the conference. Ms. Smith said there were 1227 members to date, consisting of 55 Unit Executives, 63 Chief Deputies, and 1109 Deputy Clerks. The membership drive materials for 2008 were mailed in May. They are working on a list of the top ten frequently asked membership questions to send to all Circuit Representatives for distribution.

They are also working on a mock-up of new membership cards and will have a draft ready soon.

Journal Update

Pat McNutt said she will use the ListServ to solicit topics for future articles. This allows her to get an idea of the topics that are of interest to members. Cheryl Sweat questioned whether the three-column format or the single page format was more desirable. Cindy Idema said the single page format was much easier to read on-line. Sheryl Loesch said the NCBC tracks its web statistics including how many downloads are made. She said she will ask Linda Wade-Bahr whether this information is available from the FCCA's web site. Ms. Sweat said she will get an estimate on the cost of having two versions of the Journal, a single page format for the on-line version, and the three-column version for the hard copy. Articles for the next journal are due by August 20th in order to meet the October 1st distribution date. Sheryl Loesch said she will write an article about the FERS sick leave initiative. The next Journal will have pictures from the Tempe Conference. Although the next cover will feature Tempe, Ms. Sweat is always looking for ideas for cover pictures. Ms. Sweat also reported she will contact the vendors at the vendor fair for future advertising.

Professional Development

Ian Keye submitted a written report which is attached. He noted Team Tempe included on the educational agenda a number of sessions focused on specific job functions, such as docketing, ECF, case management and human resources. These job specific sessions are expected to be very popular. In addition, Team Tempe did an excellent job of arranging for a variety of interesting and informative sessions to meet our obligations to the MSU participants.

Only one Carol Fitzgerald Scholarship was awarded this year. The deadline for nominations next year is April 15, 2008. An effort will be made to get the word out about the availability of the scholarship program.

MSU Update

Maureen Connor presented two handouts which are attached. Currently, there are 56 students enrolled in the MSU program. The first graduation ceremony will be held at the annual conference in 2009. Some students who may have missed courses along the way can make them up on-line and still participate in the ceremony. Sheryl Loesch recommended Ms. Connor contact Mr. David Weaver, Clerk of Court for the Eastern District of Michigan, to help organize the ceremony. Other suggestions included special recognition for the graduates at the Awards Banquet and perhaps having the graduates pictured on the Journal cover wearing cap and gown.

Ms. Connor raised concern about how to assure handouts for the courses are available at the annual conference. Jim De La Torre said he received a written questionnaire as to what he needed as a conference facilitator, which was followed-up with a written response outlining what

was expected and agreed. Maria Carpenter said she would address the matter in the Conference Guidelines so that expectations of facilitators are spelled out clearly.

Ms. Connor asked whether MSU should explore developing a program of comprehensive legal research and writing, similar to a paralegal program, but designed specifically for court employees. The Board agreed it was worth exploring.

Ms. Connor also announced the FJC has three additional courses toward meeting the requirements of the Judicial Administration Program: Foundations in Management, Strategic Planning for Information Technology, and Performance Management in Courts.

Elections Report

Anne Stygles reported receiving one nomination for President-Elect, James Larsen, one nomination for Secretary, Sue Rigan, one nomination for the Ninth Circuit Representative, Michael Nagy, and one nomination for the Eleventh Circuit Representative, Nancy Gilman. She did not receive nominations for the First, Third, Fifth, and Seventh Circuits, so those positions will be appointed by Bill McCool after he takes office as President. There are no by-law changes in this year's election.

Site Selection Report

Sheryl Loesch reported receiving a letter of interest to host the 2009 Annual Conference from David Weaver, Clerk of Court for the Eastern District of Michigan. Mr. Weaver received bids from two exceptional hotels in the Detroit area, the Ritz-Carlton, who indicated they could offer the prevailing government per diem rate, and the Hyatt Regency. Both hotels are located in Dearborn, a suburb approximately 10 miles from downtown Detroit, and both offer ample conference space and guest rooms. Mr. Weaver is already working with the National Sales Manager from the Detroit Metro Convention and Visitors Bureau. Robin Tabora made a motion to move forward and explore locations for the annual conference in 2010. Jenine Wright seconded. The motion carried.

Historian Report

David Stechmann submitted a written report. A copy of his report is attached. Included are interesting highlights from the past Annual Conference held in Arizona in 1991.

Mr. Stechmann said the digital photos from the 2004, 2005, and 2006 annual conferences are available for viewing in the Historian Room. Also new this year is the 2006 Boston conference binder and memorabilia, the 2007 Las Vegas mid-year conference photos, and earlier Journals donated by Jane Bauer. Of special interest, 20 years ago, the 1987 Conference was held in Hawaii and the keynote speaker was Mrs. Hillary Rodham Clinton, then First Lady of Arkansas. Anyone wishing to view the 2007 conference photos may visit the FCCA's web site

shortly after the conference.

Clerk's Council Report

Sheryl Loesch reported on behalf of Karen Mitchell who was unable to attend the conference. Ms. Mitchell's report on the Clerk's Council survey results is available from Ms. Loesch. Ms. Mitchell did an excellent job compiling the results which will be used as a tool for developing programs and plans for the future. Bob Lowney will be the speaker at the Clerks/Chief Deputies' luncheon and Allen Brown will be the speaker at the Deputy Clerks' luncheon. Mr. Brown will explain the results of the court compensation study.

Deputy Clerk's Council Report

Jenine Wright reported six or seven Executive Board members are attending the conference and they plan to meet together while here. Three Executive Board members need to be replaced and she is working on their replacements. It was decided first time attendees will receive a free lanyard and conference pin. The 2007 conference pins have not yet arrived but are expected to be delivered soon. Ink pens were previously distributed to District Reps to give to anyone who join or renew their membership.

Ms. Wright said the Council is looking for ideas for the Council to explore. Pat McNutt suggested looking at ways to get the word out about the FCCA. John Zingo suggested sending a copy of the Journal to every Federal Court divisional office for circulation and display. Sheryl Loesch said she will talk with Pam Twiford about getting labels for the divisional offices. Rob Walker had two sources who presented bids for producing single-page FCCA calendars. Bill McCool made a motion to have Mr. Walker move forward and design a final proof along with obtaining actual production costs, including mailing. Yvonne Goodloe seconded. The motion carried.

International Relations Committee Report

Sheryl Loesch reported on behalf of Ralph DeLoach who is working on a project in Indonesia. Ms. Loesch attended the International Judicial Relations Committee in Oklahoma City where she met Justice O'Connor who received a ceremonial Indian blessing presented by the Indian nations. Ms. Loesch presented a workshop with her Chief Judge to Chief Judges and Court Administrators in Slovenia. This trip was sponsored by the State Department. From Slovenia, she and her Chief Judge also traveled at their own expense to Prague to see the CEELI Training Center where Iraqi judges are being trained. She said a lot of developing countries don't have Clerks of Court to handle administrative tasks. She asked Yvonne Goodloe to help develop a court administration booklet for their use. Ms. Loesch also learned that computers are in great demand, yet the federal courts often have difficulty excessing their computers as they are cycled out of use. She said the rules of excessing computers and the cost of shipping them overseas is being addressed by our State Department and others, in order to aid the judiciaries of

other countries.

2008 Louisville Conference Report

Jeff Apperson introduced Celia Furlong and Brenda Steutermann who have been instrumental in planning next year's conference. The theme for the conference is "Racing for Greatness." There are a number of exciting events planned, including an evening at an exclusive location within Churchill Downs. The educational program should be outstanding. A financial forum is being considered in combination with the conference. International guests may be invited. The hotel has been completely renovated and is in a great location for all visitors. In order to help raise funds, a raffle for several unique gifts will be held at the business luncheon.

Other Business

Mr. Jim De La Torre reported the disability insurance program has been transferred from Hartford to Aetna, but the members shouldn't notice any other changes. Aetna will bring quality service. He said he has been getting a lot of requests for retirement seminars and benefits overviews. He uses those opportunities to promote the FCCA whenever possible. He reminds his attendees that the FCCA has made the FERS sick leave initiative a reality and is working very hard to get it enacted. He offered to help get the word out about the many benefits of FCCA membership.

Mr. Sam Hamrick, Clerk of Court for the Southern District of California and former FCCA President, gave a report on the status of the court compensation study. The Administrative Office is undertaking the study to examine the courts' current compensation structure to determine whether it needs to be modified as part of an overall cost containment measure. The completed report consists of seven components. Mr. Hamrick suggested the FCCA look at the report and possibly engage in a dialog on its issues. He reminded everyone that Mr. Allen Brown will be speaking on this topic at the Deputy Clerk's luncheon and he encouraged everyone to listen and ask questions. Some Board members felt certain options of the report, if enacted, could slow compensation growth for staff and adversely affect morale. Jeff Apperson said the Board has a duty to inform and protect the interests of its members. Bill McCool said this demonstrates the need for a committee that will screen legislation and present their findings to the Board for discussion. Mr. Hamrick said the report will be presented to the Judicial Conference who has the final decision on what options will be adopted.

Bill McCool thanked Sheryl Loesch for her outstanding service as President. He has several ideas for future growth and development. He asked whether the Board would consider reimbursing guest speakers who pay their own way to give a presentation at the conference. A motion was made by Bob Barth to reimburse guest speakers and facilitators up to \$200 of their out-of-pocket expenses. John Zingo seconded the motion. The motion carried.

Mr. McCool said he would like the Board to write position descriptions on what each Board member is responsible for. Each Board member has an equal role to represent his or her constituents and to come prepared at each Board meeting by soliciting them. He plans on creating two new ad-hoc committees, one on marketing and outreach and another on legislative affairs and policy matters. Members of those committees will be announced soon. He reported Sheryl Loesch will be the next Chair of the International Relations Committee and he emphasized the importance of the Committee's work in promoting the rule of law around the world. Steve Mandel will be the FCCA's new webmaster and items new to the web will go to Mr. McCool for review. It is important to keep the web site current and there is a need to expand its space. Linda Wade is exploring the cost of expansion.

Robin Tabora said a conference survey was undertaken at the end of the last several conferences and she asked whether the Board would like to continue that practice at a cost of only \$20. Everyone agreed the information obtained each year from the survey is useful and it should be continued.

Sheryl Loesch reported receiving a call from AO Director Jim Duff who expressed his regrets at not being able to attend this year's conference. Ms. Loesch also thanked all Board members for their hard work during her term as President.

The meeting adjourned at 1:45 p.m.

Respectfully submitted,

Sue Rigan
FCCA Secretary

FCCA Awards Committee Report

Listed below are the recipients of this year's awards to be presented at the Annual Conference in Tempe, Arizona: June 24 - June 28, 2007.

CERTIFICATES OF RECOGNITION:

OFFICERS

Sheryl L. Loesch	President
William M. McCool	President-Elect
Jeffrey A. Apperson	Immediate Past-President
Sue Rigan	Secretary
John Zingo	Treasurer
David Stechmann	Historian

BOARD OF DIRECTORS

Virginia Hurley	First Circuit
Deenah Levine	Second Circuit
Robert Barth	Third Circuit
Robert Walker	Fourth Circuit
David Maland	Fifth Circuit
Cheryl Sweat	Sixth Circuit
Peggy Guernsey	Seventh Circuit
Susan Kern	Eighth Circuit
Michael Nagy	Ninth Circuit
Ralph DeLoach /Bonnie Stinson	Tenth Circuit
Yvonne Goodloe	Eleventh Circuit
Robin Tabora	Washington DC Federal Courts

EDITOR OF FCCA JOURNAL

Managing Editor: Patricia McNutt

CLERKS COUNCIL

Karen Mitchell, Chair

Executive Board Members: Clarence Maddox, Kevin F. Rowe, Geri M. Smith, Lance S. Wilson, James Woodward, Matt Dykman.

DEPUTY CLERKS COUNCIL

Jenine L. Wright, Chair

Executive Board Members: Donna Barchard (1st Circuit), Jane Bauer (2nd Circuit), Mike Hearn (3rd Circuit), Rob Walker (4th Circuit), Rhonda Lafitte (5th Circuit), Geneva Ashby (6th Circuit), Karen Brickner (7th Circuit), Michele Nelson (8th Circuit), Marianne Matherly (9th Circuit), Evelyn Franklin (10th Circuit), Steve Mandel (11th Circuit), Cassandra Smith (National Circuit), Cris Beeman (Past Chair)

Deputy Clerk's Council Committees:

Blood for Life Program:

Jane Bauer, Chair

Member: Deenah Levine

Leave Share Coordinator:

Laudan J. Batino, Chair

Ross Levy Memorial:

Corrine Szalay, Chair

Members: Jenine Wright, Nadine Smith

FCCA COMMITTEES:

Awards:

Sue Rigan, Chair

Members: Cindy Idema, Sheila Beauchene

By-Laws:

Robert C. Heinemann, Chair

Conference Planning Committee:

Robin Tabora, Chair

Members: Sheryl Loesch, Jeffrey Apperson, Jane Bauer, Karen Brickner, Dawn Bullock, Maria Carpenter, Ginny Hurley, Joe LaMura, Eileen Levine, Deb Lucas, Jessica Lyublanovits, Leigh Ray

FCCA Web Site Coordinator:

Linda Wade-Bahr

Finance:

Yvonne Goodloe, Chair

Members: Jim Murphy, John Zingo

Legal Issues:

J. Barry Dunford, Chair

Membership:

Pamela J. Twiford, Chair

Nominations:

Anne Stygles, Chair

Members: Ginny Hurley, Virginia McCray

Planning:

Members: William McCool, Jeffrey Apperson, Karen Mitchell, Jenine Wright

Professional Development:

Ian Keye, Chair

Member: Laudan Batino

Scholarship Committee:

Ian Keye, Chair

Member: Laudan Batino

Seniors:

Kay Mixon, Edith Jazmin, Co-Chairs

Site Selection:

Ginny Hurley, Maria Carpenter, Co-Chairs

Members: Sheila Beauchene, Karen Brickner, Karen Hom, Judy Shelton, Doloris Seksnel

Awards of Merit for 25 years of service to the Federal Courts:

Linda Flanders, Ronnie Honey, Eileen Levine, June Phillips, Nadine Smith, Donna Stull

Team Tempe:

Rick Weare, Deb Lucas, Rhonda Van Dyke, Lori Landis, Mary Benchimol, Betsy Tait

FCCA District Representatives:

First Circuit: Diane Aube, Virginia Hurley, Donna Barchard, Anita Scigliano, Pat Kelley, Nancy Smith, Claire Parvin, Frances Rios de Moran, Celestino Matta-Mendez

Second Circuit: Maria Carpenter, August Marziliano, Wendy Lindskoog, Jeffery Dingman, Corrine Szalay, Lorraine Lombardo, Kathleen Farrell, Kimberly Picone, Michelle Pierce

Third Circuit: Dana Moore, Marlene Warrant, John P. Reilly, John Zingo, Kevin Calpin, Michelle Tambellini, Cynthia Romney

Fourth Circuit: Bea Merez, Michael Brooks, Barbara Lewis, Dianne McCarty, Terry Leitner, Cecelia Burr, Judy Cotner, Marilyn Beck, Fernando Galindo, Cindy Hamilton, Judy Shelton, Rebecca Proctor

Fifth Circuit: Isidore Grisoli, Jimmy Purvis, Catherine Bacon, Barry Dunford, Billie Maddox, Karen Shearer, Mechele Morris, Esmeralda Henry, Linda Lee, Mary Cunningham, Michael Simon

Sixth Circuit: Trish Carter, Kim Grimes, Cindy Idema, Donna Hach, Scott Miller, Geneva Ashby, Ann Frantz, Wendy Blackledge-Ellis, Tracey Couling, Machel Clark

Seventh Circuit: Bob Whalen, Tammy Hickey, Karen Brickner, Jo McKnight, Bridget Tauscher

Eighth Circuit: Patricia Murray, John Stauffer, Jud Watkins, Susan Kern, Mary McKay, Linda Dahm, Michael Penick, Michele Nelson, Jennifer Stone, Anne Kuschel, Jackie Meisenheimer

Ninth Circuit: Marvel Hansbraugh, Deb Lucas, Annette Fischer, Robert Rucker, Dawn Bullock, Marianne Matherly, Ian Keye, Dennis Bilecki, Gary Balog, Barry Lander, Rosita P. San Nicolas, Natalie Higa, Audry Wong, Amy Hickox, Le Kelleher, Marlaina Belles, Eileen Werkheiser, Galo Perez, Dawn Stephens, Grace Capri, Renee Young, Aurelle DeLap Erickson

Tenth Circuit: Ardell Schuler, Sheila Tyler, Tami Anthony, Mary Lou Gonzales, Tami Collins, Anita Caldwell, Carrie McKee, Ruth Kawashima, Stephan Harris

Eleventh Circuit: Yvonne Goodloe, Sharon Harris, Cathi Jennings, Stephen Mandel, Richard Mildenberger, Rita Cole, Raymond Waguespack, Steve Larimore, Joe Falzone, Nancy Gilman, Allen Newman, Laura Miller, Lori Joiner, Kathy White, Laura Corzine

Washington DC Federal Courts: Scott Atchue, Pam Twiford, Harold Wymbs, Barbara Calhan, Ginny McCray, Ariana Estariel

Court of International Trade: Mary Jane Mulvehill

Special Service Award:

There will be three (3) recipients announced at the Banquet on Thursday, June 28, 2007:

Ian Keye, Robin Tabora, Cheryl Sweat

Additional Awards:

There will be two (2) recipients of the Dwight D. Opperman Public Service Award, to be announced at the Banquet on Thursday, June 28, 2007:

Susan Saylor, Janice Boucher

There will be two (2) certificates of appreciation will be presented at the Business luncheon on Thursday, June 28, 2007:

Steven Mandel, Don Miller

Respectfully submitted,

Sue Rigan
Awards Committee Chair

**FEDERAL COURT CLERKS' ASSOCIATION
STATEMENT OF RECEIPTS AND DISBURSEMENTS
2006-2007 - FIFTH QUARTER
APR 1, 2007 THROUGH JUN 21, 2007**

Recapitulation of funds on hand as of 03/31/07:

Certificate of Deposit	\$45,017.24	
Money Market	26,764.31	
Checking Account	697.83	
Savings	<u>17.95</u>	
	\$72,497.33	
	Total funds on deposit	\$72,497.33

Receipts:

Membership Dues - 2006/07	\$1,245.00	
Membership Dues - 2007/08	410.00	
Interest Income	1,293.02	
Advertising	1,080.00	
Ross Levy Award	0.00	
Fund Raiser	40.00	
International Conf refund	0.00	
Conference Profit/Boston	<u>0.00</u>	
	\$4,068.02	

Total receipts:	<u>\$4,068.02</u>
Total cash available:	\$76,565.35

Disbursements:

FCCA Journal & Postage	\$700.00	
Education	0.00	
Annual Conference & Advance	548.62	
Postage	60.42	
Awards	0.00	
Clerks Council Expenses	279.02	
Deputy Clerks Expenses	0.00	
Historian Expenses	0.00	
Scholarship/Blood drive	0.00	
Mid-year meeting	-143.19	
Ross Levy Scholarship	0.00	
Fund Raiser	0.00	
Liability Insurance	0.00	
Miscellaneous- Web site	19.95	
Stop check fees	<u>0.00</u>	
	\$1,464.82	
	Total disbursements:	<u>\$ 1,464.82</u>
	Balance as of 06/21/07	\$75,100.53

Recapitulation of funds on hand as of 06/21/07:

Certificate of Deposit*	\$46,125.91
Money Market	27,375.15
Checking	1,171.25
Savings	<u>428.22</u>
	\$75,100.53

Total funds on deposit:	\$75,100.53
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*Certificate of Deposit matures on 04/13/07

FISCAL YEAR	1½ year plus/minus		FY 2008 Budget 07/01/2007 - 6/30/08			
	FY 2007 budget	FY 2007 est actuals	Budget for 12 months			
INCOME						
Dues (less councils' reserves)	38,663	38,000	26,900	(1270: 60*\$40+60*\$25+1150*\$20)		
Clerk's Council Reserve	3,150	2,922	2,100	60*\$35		
Deputy Clerk's Council Reserve	2,063	2,200	1,500	60*\$25		
Interest	2,885	5,000	3,000			
Advertising	2,300	2,190	1,000	conservative estimate		
Duffle Bags/Pins/Fund Raisers	740	1,536	500	(bags, pins, etc)		
Conference Refund of Advance		1,500	2,000	KY-W		
Conference Profit	5,000	?? Arizona	3,000	KY-W ????		
Gallagher Royalty Cal Year 2007			3,050	Ten percent		
Gallagher Royalty Cal Year 2006?			???	Ten percent?		
TOTAL INCOME	54,800	53,348	43,050			

DRAFT

EXPENSES	FY 2005 estimate	FY 2005 estimate				
Mid-Year Meeting	24,000	20,251	11,000	(hotel 150*20+air 400*20)		
FCCA Journal & POSTAGE	6,000	5,880	6,000	4588 (per Cheryl/Pat est.) +1200 (postage)+ 212 to round		
FERS Sick Leave - Lobbyist		??	5,000	not sure of the split between fiscal years		
Education	4,000	4,000	4,000	proposal: double annual rate		
Conference - Officers & Advance	3,000	3,000	3,500	\$1500 + \$2000 advance KY-W		
Blood Drive & C. Fitzgerald Scholarship	4,500	3,800	2,300	\$50*5 +50(blood drive) + \$2,000 (Carol Fitzgerald)		
Clerk's Council Reserve	3,150	2,500	2,100	plaques, travel, international, etc. thru 6.30.08		
Liability Insurance	1,500	1,474	1,500	one year		
Deputy Clerk's Council Reserve	2,063	800	1,500	seed \$ for fund raisers, etc. thru 6.30.08		
Pins & Duffle Bags		975		charge to Deputy Clerk's Council Reserve		
Attend NACM - President	2,000	?	1,000			
misc - bad check, etc	688	2,172	1,000			
Misc (awards etc) conf etc. exp	1,200	1,131	800	Per Sue + baksheesh		
Historian Expenses	2,200	1,483	750	per David		
Other Postage	500	50	200			
Ross Levy Scholarship [reserve]		[200]		directly from reserve fund		

TOTAL EXPENSES	54,800	47,516	40,650			
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Estimated Surplus/Deficit 0 5,832 2,400

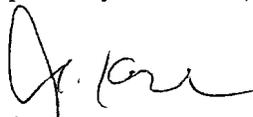
**FCCA Professional Development and Carol C. Fitzgerald Scholarship Committee Report
Annual Conference Board Meeting, June 24, 2007**

The educational program for this year's Annual Conference in Tempe includes almost twenty-five hours of classroom-style training and plenary sessions. Team Arizona is to be greatly commended for its selection of trainers, speakers and session leaders. FCCA is honored to include Justice Sandra Day O'Connor among this year's speakers. The MSU component of the Annual Conference, Information Technology, presented a challenge to the host court. However, Team Arizona has done a superior job of arranging for a variety of interesting and informative sessions to meet our obligations to our MSU participants.

General interest and other court-related sessions are certain to provide a rewarding experience for our members. Of note, Team Arizona has included on the educational agenda a number of sessions keyed to specific job-function areas (including ECF, Docketing, Case Management and Human Resources), utilizing the roundtable discussion format. Those who signed up for sessions in their area of interest were surveyed prior to the conference to provide topics for discussion. These innovative discussions, which are directly responsive to the membership's request for more position-specific classes, promise to be extremely interesting and informative.

One member was awarded this year's Carol C. Fitzgerald Scholarship. The applicant, who joined FCCA in 1984 and is a graduate of the Federal Court Leadership Program, requested tuition assistance for a course she will be taking at Lamar University. The member expects to receive her B.S. degree in Criminal Justice in December 2007. The Board approved the scholarship and the applicant was so notified in May 2007. The deadline for submission of applications for next year's Carol Fitzgerald Scholarship will be April 15, 2008.

Respectfully submitted,



Ian S. Keye
Chair, Professional Development and Carol C.
Fitzgerald Scholarship Committees

2007 FCCA Annual Conference Board Meeting
June 24, 2007
Tempe, AZ
Michigan State University
Judicial Administration Program Report

1. FCCA members in the JA Program to date
 - 56 total
 - 28 in good standing
 - 9 with pending payments
 - 19 in various stages of completion

2. Completion of first five-year cycle: 2008
 - Make-up session for Education, Training, and Development (5 hours)

3. First Certificate Graduation: 2009
 - FCCA/MSU ceremony
 - MSU reception

4. Conference planning handbook/instructions
 - Handbook updates related to MSU
 - Teaching material requirements for instructors

5. Administrative Office Participation Updates
 - Judicial Administration Program credit-bearing and noncredit-bearing listings
 - Review of AO courses for inclusion in JA Program
 - Legal writing and research courses request from the AO

6. FJC Updates
 - Course additions to meet requirements for the Judicial Administration Program
Foundations in Management, Strategic Planning for Information Technology, and Performance Management in Courts.

Sheryl Loesch, President
FCCA 2007 Annual Conference
FCCA/MSU Announcements for the Conference Opening

The FCCA and MSU partnership remains strong. This year the Board approved continuing participation in the certificate program via a five-year rolling schedule.

The first five-year curriculum commitment will conclude in 2008. With this recent Board action the curriculum commitment will continue, and we encourage our members to take advantage of this opportunity to build their credentials for a career in the courts.

We will hold our first certificate graduation at the 2009 FCCA conference. Thirty-seven of our members are on track to graduate in 2009. Others who would like to graduate then, but have missed some of the courses offered through FCCA can take those courses online through MSU and still graduate in the 2009 class. See Maureen Conner for more information.

The MSU course offerings this year are Information Technology Management and Visioning and Strategic Planning. To get full credit for these two courses you must attend all of the MSU designated sessions on our conference agenda and complete the attendance forms. For returning students, you know what to do. For those of you who are interested but not sure that you want to pursue your certificate, you should attend the sessions and complete the attendance forms. This will allow you to verify that you did attend, and Sharon George will contact you after the conference to determine whether you want to pursue the certificate program.

If you have questions during the conference, see Maureen. She will be in all of the MSU designated sessions.

Historian Report
Annual Board of Directors Meeting
79th Annual Conference, Tempe, AZ
David Stechmann, Historian
June 24, 2007

The last couple of years we have worked extremely hard in presenting the history and evolution of past FCCA events in a fun and interesting way to our members. The strong leadership of our Board of Directors and the improved participation of members has helped us all join together in recording of history. New traditions have been started and maintained and the Tempe conference continues these efforts.

The printed digital photos from the 2004 Anaheim, 2005 Chicago, and the new 2006 Boston Conferences can be viewed in the Historian Room as well as a computer photo slide show. I'm happy to announce that the 2007 Tempe photos can be viewed daily on screens provided by our host. Our website master Linda Wade will help ensure the viewing of all photos on the website at the conclusion of the conference. Anyone wishing to view the 2007 photos may visit the FCCA website at www.FCCA.fs shortly after the conference for instructions on seeing the photos.

We all enjoy looking back and remembering the people, fun times, and many accomplishments that help make FCCA what it is today. The Traveling Memorabilia and Mementos Exhibit is open and will run from June 24-28, 2007 at the Tempe Mission Palms Hotel in the Colonnade Room. New to the display this year is the 2006 Boston binder and memorabilia, the 2006/2007 FCCA binder and the 2007 Las Vegas mid-year photos which were added to the mid-year photo album. All the binders have been completed and are ready for your enjoyment.

Jane Bauer from the District of Connecticut has contributed her collection of FCCA journals to the organization. I've made some changes to the display this year using these journals. I replaced the Volume I journal display with Volume II journals which are the years from 1997 spring to 2003 summer/fall. It's interesting to view all the journals displayed in one setting. Thanks, Jane for your contribution.

Of special interest this year is an evening with Associated Justice Sandra Day O'Connor. To honor her and her special appearances in Tempe, the Justice appears on the cover of our Spring 2007 Journal. I did a little research and found that in the 1993 winter journal, then President Clinton appears on the cover at the swearing in of Associated Justice Ruth Bader Ginsburg with Chief Justice William H. Rehnquist in the background. I also found that the 1994 winter journal had all nine of the Justices appear on the cover.

Speaking of President Clinton and the current candidates for President of the United States lead me to the 1987 June Journal. Then first lady of Arkansas, Hillary Rodham Clinton is featured in an article announcing her as the Keynote speaker at the 1987 conference in Hawaii. They also have a very young looking photo of Mrs. Clinton in the Journal. Please stop by to see the new additions and enjoy the show.

In conclusion, I hope everyone is as excited as I am about the progress we've made and spending a week in Sunny Arizona. Thanks to everyone for helping make this possible. I'm looking forward to another outstanding conference and hope to encourage more members to get involved in helping us continue in our efforts.

HIGHLIGHTS FROM PAST ARIZONA CONFERENCE

1991- Ralph L. DeLoach was president of FCCA and executive editor of the journal.

We supported our Troops in the first Gulf War with Iraq by sending Thanksgiving and Christmas shipments of goodies. We also showed continuous support for our troops and extend a welcome home to all who served by displaying yellow ribbons.

Membership numbers as of March 21, 1991 -1,370 members with 100% participation from District Court-SDGA and Court of Appeals for the Seventh Circuit.

Working to ensure the permanent status of the Federal Leave Sharing Act, which as you all know was successfully achieved.

For the first time, the FCCA had an orientation breakfast for new members and first time conference attendees.

The Tucson conference was the last conference that Ross Levy attended before passing on August 8, 1991. He was 2nd Circuit Rep on the Board of Directors. He was a member of many FCCA committees including By-laws, Site selection, Membership, and Rules. In memory of Ross and his beloved FCCA, his mother Eleanor funded the Ross Levy Award. The award was first given in 1997. There have been eight winners of the award and I have had the honor and privilege of receiving the award in 1999.