

**2002 FCCA FOUNDATION DWIGHT B. OPPERMAN
PUBLIC SERVICE AWARD
Nomination Form**

ELIGIBILITY CRITERIA: Nominees must be front line employees who regularly interact with the public and consistently do so in an exemplary manner so as to enhance the image of the Clerk*^c Office and the Court. Such service to the public must have been over a sustained period of time (at least one year). Nominees must be recommended by their supervisor and/or peers and the nomination must be endorsed by the Clerk. A nominee*^s last performance rating must have been at least above average and he or she must have received the highest rating possible for that part of the rating that covered dealing with the public. Finally, a nominee must have been a member of FCCA for at least one year.

Name and Title of Nominee: _____

Name and Title of Nominator: _____

Relationship of Nominator to Nominee: _____ Supervisor _____ Peer

Briefly describe the nature of the nominee*^s duties that require interaction with the public. Specify the members of the “public” with whom the nominee interacts. ie.: general public, litigants, attorneys, pro se litigants, jurors, etc.

Provide specific examples of how the nominee*^s contacts with the public have been consistently conducted in an “exemplary” (not just “ordinary “) manner so as to enhance the image of the Clerk*^s Office and the Court (Nominators are encouraged to include up to two pages of additional narrative supporting this paragraph, and should also attach any letter(s) of commendation received from the public.)

Has the nominee*s exemplary performance existed for at least one year? _____

Was the nominee*s last performance rating at least “above average”? _____

Did the nominee receive the highest rating possible for that part of the performance rating covering the nominee*s interaction with the public? _____

Has the nominee been a member of FCCA for at least one year? _____

Signature of Nominator

CLERK*S ENDORSEMENT

As Clerk of Court, I favorably endorse this nomination. In addition to the information above, I submit the following in support of the nomination: (optional)

Clerk of Court

(Note: This section of the form need not be completed if the Clerk of Court is also the nominator.)

Nominations are to be submitted between January 1 and February 28, 2002 to:
Joe Haas, Clerk U.S. District Court
President, Federal Court Clerks Association
Rm 128 U S. Court House,
400 South Phillips Ave.
Sioux Falls, SD 57104-6851